NORDELPH INTERNAL DRAINAGE BOARD

At a Meeting of the Nordelph Internal Drainage Board
on 23rd June 2026.

PRESENT

David Boyce (Vice-Chair)
Dale Boyce
Glenn Boyce
John Clifton
Christopher Crofts

Mrs Ruth Martin (Lead Clerk) representing the Clerk was in attendance.

Welcome and Apologies

The Chair welcomed everyone to the meeting.

Apologies for absence were received from R Means (Chair), B Boyce and R Melton

B.1096 Declarations of Interest

The Chairman reminded Members of the importance of declaring an interest in any matter included in today's agenda that involved or was likely to affect any individual on the Board.

Members agreed to declare any interests as they occurred.

B.1097 Minutes of last meeting and matters arising

It was agreed that any matters would be dealt with at the next meeting of the Board.

The Minutes of the Last Meeting were agreed.

RESOLVED

That the Minutes of the Meeting of the Board held on the 11th March 2026 are recorded correctly and that they be confirmed and signed.

B.1098 Constitution & Membership

Elections, Vacancies and Appointments

Mrs Martin reported that the term of office of the Members of the Board will expire on 31st October 2026, and she submitted the proposed register of electors which is applicable to the 2026 election.

RESOLVED

That the register be approved.

B.1099 Governance

Mrs Martin asked the Board to consider the Governance report and that its content be noted.

Completion of the Annual Return of the Board – 2024/2025

RESOLVED

i) The Board considered and approved the comments of the Auditors on the Annual Return for the year that ended on the 31st March 2025.

ii) The Board considered and approved the Audit Report of the Internal Auditor for the year that ended on the 31st March 2025

The Board noted the continued appointment of Whitings as Internal Auditor.

Consideration of potential litigation, liabilities, commitments.

Mrs Martin reported that as part of the Annual Governance review the Board were required to consider if there were any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end that have a financial impact on the authority. She confirmed that there were no such matters that have been raised through the office of the clerk. Members gave consideration to the position.

RESOLVED

That there are no such events that would have an adverse financial impact on the Board that would need to be included within the accounting statements for the financial year ended 31st March 2025.

Risk Management Strategy and Internal Controls

The Board did not highlight any specific risks or issues not covered within the Board's Risk Management Strategy (published in 2024 and on the website), noted the system of financial Internal Controls (as published on website) and no additional controls were highlighted as required.

IDB1 (Annual Report to Defra)

RESOLVED

That the Board note the submission of the IDB1 to Defra.

Exercise of Public Rights

Mrs Martin referred to the publishing of the Notice of Public Rights and publication of unaudited Annual Return, Statement of Accounts, Annual Governance Statement and the Notice of Conclusion of the Audit and right to inspect the Annual Return.

Annual Governance Statement

RESOLVED

> That the Chairman be authorised to sign the Annual Governance Statement on behalf of the Board for the financial year ended 31st March 2026.

B.1100 Finance Report – Looking Back

Finance officer's review and key messages

The Board considered and noted the key finance messages of the Responsible Finance Officer.

Payments for 2025/2026

The Payments were reviewed and accepted.

Mr Crofts asked about the rate defaulters. It was requested that a list of defaulters be presented to the next meeting.

Highland Water Contributions

The Board noted the Highland Water contributions.

Annual Accounts and Finance Papers 2025/2026

The Board considered and approved the Annual accounts and Finance Papers for the year ended 31st March 2026, as required in the Audit regulations.

RESOLVED

> That the Chairman be authorised to sign the Annual Return, on behalf of the Board for the financial year ended 31st March 2026.

B.1101 Date of next Meeting

RESOLVED

> That next Meeting of the Board be held on Thursday 15th April 2027 at 6.00pm at the Middle Level Offices.

B.1102 Any Other Business

With no other items being raised by the Board, the meeting was closed at 14.25pm.

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Chair

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Date