

Administered by:

Contact: Polly Tombleson, Senior Business Support Officer

Email: enquiries@middlelevel.gov.uk

Telephone: DD (01354) 699377



20th October 2023

Dear Board Members

Haddenham Level Drainage Commissioners
Thursday 2nd November 2023

Please find overleaf the agenda for the meeting of the Board to be hosted at the Baptist Hall, Station Road, Haddenham at 5.00pm on Thursday 2nd November 2023.

As you'll be aware, we administer thirty Boards that mostly all meet within similar date ranges. Thank you to the majority of Members who already confirm their attendance proactively.

Please help us manage your Board effectively by **proactively letting Polly know as soon as possible, by telephone or email, if you can attend the meeting, or not, or if you're uncertain.** This results in less abortive time and cost to the running of all Boards.

It is important that we have early confirmation whether or not the Board will be quorate.

Yours truly
P BURROWS, FCIWEM C.WEM CEnv
Clerk to the Board

Haddenham Level Drainage Commissioners

Thursday 2nd November 2023 – 5pm

The Baptist Hall, Station Road, Haddenham

Agenda:

Item No	Topic
1	Welcome & apologies
2	Declarations of Interest
3	Minutes of last meeting and matters arising
4	Constitution & Membership • Attendance • Elections, vacancies & appointments • Composition and amalgamations • Training
5	Governance • Internal Controls & Banking • Risk Assessment • IDB1 • Exercise of Public Rights
6	Clerk's Report
7	Chairman's Items • Culverts between Hoghill Drove & Church Fen Drove • Defra GiA for Slackers • Construction of Irrigation Reservoirs - Willow Hall Farm
8	Environment Officer's Report
9	Consulting Engineer's Reports, including: • Capital Programme & FCRM Grant-In-Aid
10	Health & Safety
11	District Officer's Report
12	Finance Report: looking back • Completion of the Annual return for 2022/2023 • Consider reports
13	Finance Report: looking forward • Highland Water & Precept Subscriptions • District Officer Remuneration • Budget Monitoring for current year
14	Date of Next Meeting
15	Any other business