

RAMSEY UPWOOD AND GREAT RAVELEY INTERNAL DRAINAGE BOARD

At a Meeting of the Ramsey Upwood and Great Raveley Internal Drainage Board
hosted at the Old Nene Golf and Country Club, March on Thursday 12th May 2022

PRESENT

A C Roberts Esq (Chairman)	J I Edwards Esq
R Blackhurst Esq (Vice Chairman)	A Wagstaffe Esq
J R Clarke Esq	C W Pickard Esq

Miss Lorna McShane (representing the Clerk to the Board), Chris Convine (MLC Engineer) and Mr Leo Butler (District Officer) were in attendance.

Apologies for absence

Apologies for absence were received from S Bedford Esq, A Butler Esq, T Bedford Esq, Cllr S Corney and A Lensen Esq.

B.1324 Inspection of District

1. New Fen Pumping Station

The Board inspected the Pumping Station & surrounding area.

Chris Convine referred to subsidence in the discharge pipe and confirmed that there had been no further movement in the last year. There was some discussion about options for the Board if further movement occurred, but the Engineer felt that for the time being no further action was required and he would continue to monitor the discharge pipe.

The pump was refurbished in 2021.

2. Green Dyke Pumping Station

This Pumping Station is to be replaced.

Likely cost in the region of £1 million and whilst the business case is being developed in the hope of obtaining 100% grant, it is possible only 80% or less will be approved. Some road improvements may also be needed as part of this scheme.

3. Upwood Common Pumping Station

The Board examined the works carried out on the recommendation of Cope Safety Management – new fencing, steps up to the drain and a fence on the slacker. It was noted that the power supply poles are leaning quite badly - this is the supply to the pumping station. This could be a problem for the Board if pole/poles are blown over in a storm event.

Chris Convine took details of the supply & pictures of the leaning poles and will contact UK Power Networks.

4. Soil on drain side in 9 metre strip

It was noted that on the drain leading to Upwood Common Pumping Station that soil had been placed over the fence on the drain side in the 9-metre strip – this needs to be removed.

Letter sent to: Mr Stuart Crump.

B.1325 Declarations of Interest

Miss McShane reminded Members of the importance of declaring an interest in any matter included in today's agenda that involved or was likely to affect any individual on the Board.

Richard Blackhurst (Vice Chairman) declared an interest in item 15 in relation to the headwall application.

Andrew Roberts declared an interest in payments for works carried out for the Board.

B.1326 Confirmation of Minutes

RESOLVED

That the Minutes of the Meeting of the Board held on the 6th January 2022 are recorded correctly and that they be confirmed and signed.

B.1327 Matters Arising

A query was raised as to whether properties on Middle Drove are rated as residential rather than agricultural.

B.1328 Appointment of Clerk

RESOLVED

That the Middle Level Commissioners be appointed Clerk to the Board for the ensuing year.

B.1329 Clerk's fee

The Board gave consideration to the Clerk's fee for 2022/2023.

RESOLVED

That there be no increase in the Clerk's fee for 2022/2023.

B.1330 Appointment of District Officer

RESOLVED

That L Butler Esq be appointed District Officer to the Board during the ensuing year.

B.1331 Use of Drove Claimed by the Board

Further to minute B.1305, the Chairman reported that he would not pursue putting a gate on Pickers Drove at the current time, but noted the Board would continue to monitor the use of Pickers Drove. The Chairman also reported that it was likely that the improvement to the access road to Green Dyke Pumping Station would be included as part of the Pumping Station refurbishments.

B.1332 Drain Adjacent to Tesco's at Point 28

Further to minute B.1276, Miss McShane reported that a letter had been sent to Tesco Stores Ltd, requesting a payment of £22,730.05 be made as a contribution fee for the increases in discharge rate due to a larger pump being fitted than they referred to in their Discharge Consent Application.

The letter sent would automatically trigger reminder letters, under the Boards Debt Collection Procedure and if the sum demanded was not paid, a letter before action would be sent and court action commenced.

B.1333 Cadent Gas

Further to minute B.1307, Chris Convine reported that Cadent Gas Contractors were now on site and the works to provide protection for the high-pressure gas main at Ugg Mere Court Road corner were progressing. Dams had been installed on each side of the works and there were pumps on site to deal with excess water. A concrete canvas was to be installed as part of the scheme to give some erosion protection to the property adjacent to the drain.

The Board considered and approved the plans submitted by Cadent Gas, but also asked if the Engineer could contact the Environment Agency generally about contributions towards additional works that were necessary because of the erosion to the banks of the Boards drains arising from highland water.

RESOLVED

That the drawing submitted showing the works for the temporary watercourse bund for the culvert lining be approved and that the Engineer contact the Environment Agency about contributions to the cost of the works required because of erosion of the bank partly due to water flowing down from highlands.

B.1334 Development at Ramsey Business Park, St Mary's Road, Ramsey

Further to minute B.1308, Miss McShane reported that at the current time, this scheme did not appear to be progressing and there had been no further correspondence received from Applicants or the Applicants agents, but the previous comments of the Board about this application had been noted by the Engineer.

B.1335 Meeting to discuss issues with rubbish and sewage discharge along Middle Drove, Ramsey Heights

Further to minute B.1311 (ii) & (iii), the Chairman reported that he has attended a meeting with representatives of the District Council, Environment Agency on 10th March 2020, the Environment Agency were going to further work on this matter following the meeting and the Board requested that the District Council and Environment Agency be contacted again to advise that formal enforcement action was now required.

B.1336 Options available for spraying.

Further to minute B.1311 (iv), the Board considered the options available for spraying on Middle Drove, Ramsey Heights. It was considered that weeds and bushes should be removed between points 64 – 65.

RESOLVED

That the Chairman, District Officer and Chris Convine look at the works that need to be carried out on site and Paul Mason be approached to see if he can carry out this work on behalf of the Board after the harvest.

B.1337 Abbey Farm

Further to minute B.1309, Miss McShane advised that due to the confidential nature of the issues relating to this item, it was necessary to pass a formal resolution to exclude the public.

RESOLVED

That in pursuance of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting when the above matters are considered by reason of the confidential nature of the business to be transacted.

B.1338 Clerk's Report

Miss McShane advised:-

i) COVID-19 Actions

That the majority of control measures have been removed now and normal office working has resumed (with the exception of trialling a degree of flexible working, which has been shown to be effective following the previous periods of enforced home working). Impacts now are largely confined to the high rates of COVID-19 illness cases in the UK.

ii) Middle Level Commissioners and Administered Boards Chairs Meeting

That an eighth Chair's Meeting was held on the 12th April 2022.

The meeting covered a wide variety of matters likely to affect IDBs. A summary of the key points and resolutions follows;

It was recorded that there had been a number of MLC staff changes over the period. These included the retirement of Deb Watts, Katie Hunt and Malcolm Downes. Also, Sarah Lemmon and Richard Lloyd had handed in their notice. New members of staff replacing them and linked with some restructuring of the finances and admin departments were Dave Bantoft (M&E Engineer), Sarah Bowd (Accounts Assistant), Polly Tombleson (PA Secretarial) and Claire Collings (Secretarial).

It was reported that following the successful telemetry grant bid for Local Levy £125K in grant had been secured and consequently an order had been placed for in excess of 45 new telemetry outstations. The MLC have tested the new system with the six stations they commissioned and were satisfied with its operation.

Training for Board members was covered and it was noted that ADA provide online training videos. Various methods for delivering these and recording attendance was discussed and it was finally resolved that the best way forward would be to ask all members to watch one or two videos a year and to record when they had been viewed. A record of who had watched which video would be retained and this information recorded at Board meetings and used to support DEFRA IDB1 returns.

A proposal to move from time charges to lump sum annual fees for planning and consenting matters was discussed and it was agreed that a proposal to move to this more efficient and effective way of working would be put to each Board. For similar reasons it was resolved that a proposal should be put forward which would reduce the scale of content reported to Boards under planning matters.

Inflationary pressures were touched upon and it was recognised that if this continues there will be pressure placed upon Boards to raise their rates more than has occurred in recent years. It was also recognised that along with these inflationary pressures there were increasing demands (with legal backing) evolving in relation to environmental gains and Boards should be aware of the costs of delivering on these. Examples are the government's commitment to protect 30% of all land by 2030 for the environment and of the Doubling Nature initiative in Cambridgeshire.

An update on work in relation to climate change and carbon reduction was given. Work currently in hand comprises of production of a carbon baseline for the MLC. Once complete the scale of the challenge to target carbon neutrality will be known and work will be undertaken to identify possible opportunities for reduction and mitigation, prior to production of a policy statement.

During these next stages it is expected that Boards associated with the MLC will be similarly assessed and plan proposals made for them.

iii) Application(s) for byelaw consent

That the following application(s) for consent to undertake works in and around watercourses has/have been approved and granted since the last general meeting of the Board/Commissioners:-

Name of Applicant	Description of works	Date consent granted
Cornwell & Son	Fill two watercourses and clean out and enlarge two existing watercourses sufficiently to ensure no loss of total water storage.	19/01/2022
R W Blackhurst	Installation of 8 field underdrain outfalls in District watercourses between points 11 and 12 in New Fen area. Work to include the provision of 'Dyketector' headwalls and marker posts	19/01/2022

NB: R W Blackhurst declared an interest in the application to install 8 field under-drain outfall between points 11 – 12 in the new fen area.

iv) Association of Drainage Authorities

a) Annual Conference

That the Annual Conference of the Association of Drainage Authorities will be held on Wednesday the 9th November 2022, venue yet to be announced.

b) Meeting of the River Great Ouse Branch

That the Annual Conference of the River Great Ouse branch of the Association was held on Tuesday the 1st March 2022.

This was the first face to face meeting held since the COVID-19 outbreak but the format was restricted to the AGM only. It is planned however to reintroduce the popular and useful morning workshops for 2023.

Marc Heading was reappointed as chair with Councillor Doug McMurdo as vice chair. Topics covered included unsurprisingly red diesel, and water resources/the work of WRE.

Sofi Lloyd announced that Brian Stewart and Ian Hodge from the EA had recently joined the ADA Board and that DEFRA had asked ADA to liaise with them on the implementation of schedule 3 of the Flood and Water Management Act. She was also pleased to be able to report that ADA had been instrumental in initiating an all-party parliamentary group with a remit to discuss and consider Sustainable Flood and Drainage Management.

Phil Hulme and Amanda MacLoughlan spoke on behalf of the EA covering the challenging associated with significant staff changes at the EA and noted that with the capital program for this six-year cycle being double that of the previous one this would be generating considerable additional work load.

It was advised that this coming years revenue (maintenance) budget was £5.3M which was more than the previous year but what could be delivered within this budget could be impacted by inflation.

The date of the next meeting is Tuesday 7th March 2023.

v) Smart Level System/District Wide Telemetry Bid

Further to minute B.1252(vi) the Clerk reported that the Board had resolved that it did not wish to be involved in this grant-in-aided scheme.

vi) Proposed changes to planning and consenting service supply charging

Two changes are proposed. The current arrangements and the proposed changes are outlined below.

1. The current arrangements for charging for Technical Services advice and support, for planning and consenting matters, is based upon a direct cost recovery arrangement. To achieve this all time spent on every item of work undertaken has to be logged and recorded in detail. This information is then pulled together and invoices prepared and checked before being passed to the Board Chairs for sign-off. This requires a considerable amount of time and effort and this time is of course included in the eventual fees paid. It is considered that a more efficient model would be to mirror the one used for charging for Clerking services which is based upon a lump sum annual fee. This has a number of advantages. It reduces internal workload which in turn releases time to carry out productive work. It also allows Boards to budget for the fees knowing at the time of rate setting what the annual fees will be.

To ensure that a fair assessment is made it is suggested that the last five years of fees are looked at and an average taken. If there is clearly one or two years where one or two planning matters have impacted heavily upon the figures then an appropriate adjustment will be made. The final fee will be converted into a fraction of the costs of overall cost of supplying planning and consenting services for all Boards including the MLC and this percentage will become fixed until such time that a review is called for.

In addition, we will still actively encourage developers and their agents to enter into Pre/Post application contracts. This will help keep the overall planning costs to a minimum. We will also be looking to move more and more to lump sum charges for developers for the same reasons outlined above, ie to reduce internal administration work and costs where possible.

It is not proposed that this change will extend to other Technical Services work, such as surveys, catchment analysis, and refurbishment/replacement/improvement scheme work or associated advice which will continue to be logged and charged on a “hours spent” basis.

RESOLVED

That a lump sum fee arrangement be agreed in principle, and figures presented to the Board at their January 2023 meeting.

2. Many members have noted that the position in relation to planning application comments and responses is comprehensive. Again, it often takes many hours to produce such detailed reports for which the Board is charged. This time could be spent in dealing with and taking

action on planning and consenting matters. There is also the issue of the potential time lapse between any planning/byelaw issue raising its head and the meeting of the Board. It is of course normally advantageous to take action as soon as possible after any issue had become apparent. It is therefore proposed that going forward the Board nominate who they wish to be copied in on all planning correspondence, for example the Chair and Vice-Chair. They will then be able to liaise with the Planning Engineer if they wish to and will be conversant with discussions being undertaken. The Board may also wish to delegate decision making for initial actions for bylaw infringements to the Board nominee/s.

To ensure that the Board is consulted on the most important matters it is proposed that when it is wished for a matter to be raised within the Board report then a request from the Chair can be made and a detailed report would follow. This would normally be the case where significant costs might be associated with enforcement, including perhaps incurring legal fees or where an unusually large or significant development is proposed.

Should the above change be agreed to, then going forward the Engineer's report will provide a list of all planning applications of interest to the Board and consents applied for/approved but unless requested by the Chair no detail will be provided.

RESOLVED

That no further detailed reports on individual planning matters be included in the Consulting Engineer's Report unless requested by the Chairman or Vice Chairman.

vii) Red Diesel

Following extensive lobbying and the efforts of ADA, DEFRA and Treasury have softened their stance on the potential loss of access to red diesel use by IDBs. Going forward then as long as the work undertaken by the IDB can be shown to have some agricultural benefit then red diesel use can continue. The exception will be construction works and works where the sole beneficiary is an urban area.

viii) Water Resources East (WRE)

A draft WRE plan went out for public consultation and responses to it were to be received by 28th February 2022. The latest news can be found by visiting www.wre.org.uk.

ix) Anglia Farmers

Miss McShane reported that following the last meeting of each Board/Commissioners the Anglia Farmers electricity contract was renewed in October 2021 for a shorter period of 6 months to 31st March 2022 and this was due to the volatile energy market at the time. As there remains an enormous amount of volatility and uncertainty surrounding energy prices and as competition is very limited, it was decided that the Commissioners and Boards should remain within the Anglia Farmers buying group at the moment as there is likely to be little scope for us to negotiate better deals. The Clerk will also report a new contract has been signed for a 12-month period to 31st March 2023 with EDF Energy through Anglian Farmers.

The Anglia Farmers Energy team does not have to commit to buying energy for years ahead at the current price levels and the flexible contract that they have to buy energy from 1st April 2022 allows them to risk manage the portfolio for their Members, which means they will be well positioned to take advantage of any energy market normalisation ahead. When

market conditions have settled down/normalised the Board/Commissioners will be asked whether they wish to remain with Anglia Farmers. But this may not be for several years based upon current market assessments.

B.1339 Consulting Engineers' Report, including planning and consenting matters

The Board considered the Report of the Consulting Engineers, viz;

Ramsey, Upwood & Great Raveley I.D.B.

Consulting Engineers Report – May 2022

Pumping Stations

Other than the matters reported at previous meetings or described below, only routine maintenance has been carried out.

Green Dyke Pumping Station

This scheme is identified in the EA PAFS portal which is the first step required to identify the potential intention to seek Grant-in-Aid for a project.

New Fen Pumping Station

Pump one was overhauled by Avonmouth and reinstalled 18th-19th October 2021. The current has remained steady at 34 amps during maintenance checks, full load current would be 55 amps.

Subsidence at New Fen Pumping Station

The discharge chamber has been monitored for movement due to subsidence and records indicate that movement has been recorded. There was 0.7mm recorded between November 2020 and October 2021 and a further 0.7mm between October and November 2021. The movement from November 2021 to March 2022 has been minimal.

Pumping Hours

Hours Run/ Pumping Station	<i>April 21 – March 22</i>	<i>April 20 – April 21</i>	<i>April 19 – April 20</i>	<i>April 18 – April 19</i>	<i>March 17 – April 18</i>
Green Dyke	26 (6126)	319 (6100)	181 (5781)	34 (5600)	107 (5566)
New Fen	92	1188	783	103	384
New Fen No 1 o/h at 2974 hrs	81 (3045)	988 (2964)	589 (1976)	65 (1387)	96 (1322)
New Fen No 2	11 (3999)	200 (3988)	195 (3788)	38 (3593)	288 (3555)
Upwood Common o/h at 3616	17 (4605)	315 (4588)	200 (4273)	23 (4073)	156 (4050)

Hours Run/ Pumping Station	<i>April 16 – March 17</i>	<i>April 15 – April 16</i>	<i>April 14 – April 15</i>	<i>April 13 – April 14</i>	<i>April 12 – April 13</i>
Green Dyke	36 (5459)	76 (5423)	140 (5347)	158 (5207)	289 (5049)
New Fen	168	293	957	526	919
New Fen No 1	84 (1226)	204 (1142)	432 (938)	58 (506)	131 (448)
New Fen No 2	84 (3267)	89 (3183)	525 (3094)	468 (2569)	788 (2569)
Upwood Common	48 (3894)	95 (3846)	141 (3751)	172 (3610)	317 (3438)

Planning Applications

In addition to matters concerning previous applications, the following 3 new development related matters have been received and, where appropriate, dealt with since the last meeting:

MLC Ref.	Council Ref.	Applicant	Type of Development	Location
399	H/21/01874/FUL	Mr R Lyons	Residence	Star Lane, Ramsey
400	H/22/00079/HHFUL	Mr N Rance	Residence	Ugg Mere Court Road, Ramsey St Marys
401	H/22/00639/HHFUL	Mr T Smith	Residence (Extension)	Star Lane, Ramsey

Planning applications ending 'HHFUL' relate to Householder applications for Full Planning Permission

From the information provided it is understood that all the developments propose to discharge surface water to soakaways, infiltration devices and/or Sustainable Drainage Systems (SuDS). The applicants have been notified of the Board's requirements.

No applications for Infiltration Device Self Certification or the Checking Service have been received since the last meeting report.

No further correspondence has been received from the applicants or the applicants' agents concerning the following developments and no further action has been taken in respect of the Board's interests.

- *Residential re-development at the former Ramsey North Railway Station to the south west of St Marys Road, Ramsey – (Ramsey SPA Site RA2 Ramsey Gateway) – White Young Green (MLC Ref No 077); Carter Commercial Developments (MLC Ref No 084); Mrs Cade, Mrs Gilbert, Mr Cade & Mr Cade (MLC Ref No 109); Client of Maple Solicitors (MLC Ref No 276); Seagate Homes Ltd (MLC Ref No 284) & Seagate Homes (UK) Ltd (MLC Ref Nos 308 & 369)*
- *Mixed use development comprising employment (including trade counter sales) (use classes, B1, B2 and B8) car sales, car breaking, combined heat and power uses and a children's day nursery (D1), means of access and road layout at land opposite Viscount Garage, St Marys Road, Ramsey – Client of ESP Ltd (MLC Ref No 210); Abbey Properties (Cambs) Ltd (MLC Ref Nos 225, 278 & 300); Client of Cannon Consulting Engineers (MLC Ref No 354), Greystoke Land (MLC Ref No 357) & MJS Construction (March) Ltd (MLC Ref No 359)*

In view of the absence of recent correspondence and any subsequent instruction from the Board it will be presumed, unless otherwise recorded, that the Board is content with any development that has occurred and that no further action is required at this time.

Further to the entry in the "Planning Updates & Consultations" document entitled "Long-term Ownership, Funding and Maintenance of Sustainable Drainage Systems (SuDS)" it is presumed that the Board will require its interests to be protected by ensuring the provision of adequate arrangements for the long-term ownership funding, management and maintenance arrangements

for the upkeep of any water level and flood risk management system, whether on or off site, in perpetuity.

In order to assist further discussion when dealing with development related matters, the Board is asked to consider the proposal, advise on any requirements it may have and provide instruction on how it would wish us to proceed.

Ramsey

Erection of a food-store, petrol filling station, residential development, community facilities and associated highways and infrastructure works – Tesco Stores Ltd & Abbey Properties Cambridge Ltd (MLC Ref Nos 114, 133 & 168); Lord De Ramsey's 1963 Settlement (MLC Ref No 244); Abbey Properties (Cambs) Ltd & Lord de Ramsey (MLC Ref No 248) & Accent Group (MLC Ref No 363)

(a) Tesco Stores Ltd site

It is understood that an invoice has been sent to Tesco but a response has yet to be received.

(b) Residential development

Further to the last Board Meeting Report, constructive discussions continue with the applicant, Accent Homes Ltd; the construction contractor, the Hill Partnership Ltd; Project Managers, Henry Riley LLP; and engineering consultant SDP Consulting Engineers (South) as part of an on-going constructive post-application consultation.

The main subject of these discussions has been associated with the development off Stocking Fen Road, in the neighbouring Ramsey IDB – Site B. However, further discussions have occurred in respect of the re-development within the Board's area – Site A.

The Board is advised that neither the developer, Accent Housing, nor its construction delivery partner, Hills Partnerships, have undertaken developments within the local area and thus, when they were first contacted, were not familiar with either the Commissioners or the Boards involved. However, despite this a positive working relationship has been achieved between the parties involved.

Accent Housing is a nationwide housing association which operates in three key demographics. It is a "not for profit" organisation with any capital receipts and

profit placed back into its development programme. The association is investing in the town of Ramsey by providing much needed social housing.

It is understood that the site is funded by Central Government as part of Homes England's Shared Ownership and Affordable Housing Programme and Recycled Capital Grant Funding, therefore, any increased funding such as the contribution fee will require specific "means testing" and may raise questions which the Board may need to justify.

The following is a brief resume of the discussions and current position. For clarity the same headings as those in the last Meeting Report are used:

A. **On-site surface water disposal system**

It is presumed that the Board is content with the system installed on site.

B. **The discharge pipeline and headwall**

SDP Consulting Engineers (South) has confirmed that the discharge pipeline and headwall will not project within the channel profile and, therefore, do not need the Board's consent under Section 23 of the Land Drainage Act.

In the short term the discharge pipeline and headwall will be under private ownership but it may be adopted as a public sewer in the longer term.

C. **The receiving watercourse**

The applicant's representatives have been in discussion with and, it is believed, come to a suitable agreement with both Abbey Developments and Tesco Stores Ltd concerning the use of this watercourse beside Foot Drove.

1. Treated Foul Effluent Water

As discussed in the last Report this aspect does not require the Board's consent.

2. Surface Water Disposal

The Board will be aware that historically any development that discharges an increased rate of run off and/or volume needs to seek the Board's consent which normally requires the payment of a contribution fee. This is usually calculated on the increased impermeable area created by the development that discharges direct and unregulated into the Board's system.

In general, a one-off contribution fee is paid to the Board to undertake improvements to its system to accommodate any increased flows as a result of development, for example, channel improvements, the uprating of culverts, increased frequency of maintenance etc.

This procedure still exists and can still be applicable to developments in certain situations but some years ago it became Government policy, including paragraph 169 of The National Planning Policy Framework (NPPF), to mimic natural drainage processes to reduce the effect on the quality and quantity of run-off from developments and provide amenity and biodiversity benefits. This policy is well established in national and local policy, including the District Council policies and the County Council's "Cambridgeshire Flood and Water SPD". Further details can be viewed at the following links:

[Cambridgeshire Flood and Water Supplementary Planning Document](#)

[Surface Water Planning Guidance - June 2021 \(cambridgeshire.gov.uk\)](#)

[Document Part 1.indd \(cambridge.gov.uk\)](#)

As you are aware the County Council, in its role as the Local Lead Flood Authority (LLFA), is the statutory consultee on both surface water drainage and flooding, in respect of "major" developments, and, therefore, its views are relevant when discharging planning conditions.

However, it is appreciated that there are cases where SuDS may not be the most desirable solution and that the LLFA has limited knowledge of the IDB systems and no consenting powers in respect of development within the Board's rateable area, or developments that affect it.

SDP Consulting Engineers (South) has confirmed that the proposed surface water disposal system has been designed in accordance with current national guidance and includes an allowance for climate change and the applicant's consultant advises that the discharge from the site will be attenuated to greenfield rates of discharge for all events up to the 1% Annual Exceedance Probability (AEP) – a 1 in 100 year - event.

Under the Board's byelaws no consent is required for the discharge as a breach of byelaws only occurs if there is an increase in the run-off rate. As there is no increase in the rate of run-off then, theoretically, no improvements are required and no contribution fee is due, however, it is accepted that the receiving watercourse needs to be in a suitable standard to begin with. This is the accepted national

approach adopted by IDBs and supported by ADA. However, consent will be required for any outfalls or any other works within the Board's area of byelaw control. Following subsequent discussions with Ramsey IDB further information is currently awaited from SDP Consulting Engineers (South).

3. SuDS Management Plan

As discussed briefly above and in more detail in the "Planning Updates & Consultations" document it is presumed that the Board will require, and are encouraged to protect its interests by ensuring, the provision of adequate arrangements for the long-term ownership funding, management and maintenance arrangements for the upkeep of any water level and flood risk management system, whether on or off site, in perpetuity.

The applicant has advised that a management company will be formed to undertake the long-term maintenance of the development.

Other Issues

- a) The developer has asked the Middle Level Commissioners, on behalf of the respective Boards, to advise the District Council that, in respect of surface water disposal, this meets with their approval thus enabling the discharge of the appropriate planning conditions.

Would the Board be prepared for the Commissioners to do this?

- b) If there are any significant issues concerning the proposals both the developer and construction contractor and other parties are prepared to meet to discuss and resolve the Board's concerns.
- c) As discussed above, it appears that the Board's consent may not be required.

The following is an entry from last year's Meeting Report for which further instruction was sought but does not appear to have been received.

Discussions with the relevant parties continue but **in order to guide further discussions, if required, it would be beneficial to receive the Board's opinion and further instruction on the following:**

- a) If a suitable position concerning the improvement and future maintenance was reached, would the Board adopt the currently unadopted section of watercourse adjacent to and upstream of the Tesco store?**
- b) As (a) above but instead of adopting the watercourse, would the Board be prepared to maintain it on behalf of the parties concerned?**
- c) All reasonable maintenance costs incurred by the Board in maintaining this section of watercourse will be paid by the land owners and/or the management company.**

All of the above would be subject to a maintenance plan being agreed by all relevant parties.

Change of use of land from agriculture to Waste Transfer Facility for the Importation, storage, screening and crushing and recycling of construction and demolition (C&D) waste for exportation for use as secondary aggregates on land to the west of Enterprise Metals, Factory Bank, Ramsey – TEC Groundworks Ltd (MLC Ref No 381)

The contents of item v) of Minute B.1311 Consulting Engineers' Report, including Planning and Consenting Matters TEC Groundworks Ltd (MLC Ref No 381) – That the proposals put forward by the Developer be rejected.

The current position concerning this site is being ascertained.

Former RAF Upwood

Mixed Use development of RAF Upwood, Cambs - NTH 051 – Client of BWB Consulting (MLC Ref No 205), Strawson Developments Ltd/Omnivale Ltd (MLC Ref No 217); Strawson Holdings Ltd (MLC Ref No 256) & Evera Homes LLP (MLC Ref No 380)

Further to the last Board Meeting Report, a meeting was recently held on site to discuss the proposal of an attenuation pond to the south of Ramsey Road, discharging at greenfield rates into Bury Brook.

The submitted engineering details associated with this proposal are currently being considered.

Ramsey Heights

The erection of 3 detached dwellings with integral garages Mr & Mrs R Ames (MLC Ref No. 337); Mr G Napier and Mr T Farrant (MLC Ref No 353); Hawthorne Properties (MLC Ref Nos 367 & 368) and the erection of detached dwellings with integral garages - Mr & Mrs R Ames (MLC Ref No 348) + Shire Homes & Building Services Ltd (MLC Ref No 366); Client of Stantec (MLC Ref No 365) on land to the north of 215 Ugg Mere Court Road

Hawthorne Properties site (MLC Ref Nos 337, 353, 367 & 368)

No further correspondence has been received from the applicants or the applicants' agents and no further action has been taken in respect of the Board's interests.

Shire Homes & Building Services Ltd site (MLC Ref Nos 348, 365 & 366)

The applicants have been advised that byelaw consent is not required.

Proposed erection of 2 no dwellings at land north of 180 Ugg Mere Court Road, Ramsey Heights on land to the north of 180 Ugg Mere Court Road – C & D Construction & Developments Ltd (MLC Ref No 343)

An additional reminder has been sent to the applicant requesting the provision of more information together with the contribution fee. In the absence of this information and payment the consent application remains invalid.

Given the time that has elapsed it is suggested that, if work on the site has not commenced, the application is returned to the applicant.

In view of the above, the Board may want to consider how it would like to resolve this on-going matter and its further instruction is requested on how it would wish to proceed.

Planning Updates & Consultations

To reduce the size of this consultant's report and to increase public transparency the section of this report which provides information on the various strategic consultations and issues that may affect the Middle Level Commissioners and administered/associated Internal Drainage Board has been relocated to our website and can be found on www.middlelevel.gov.uk towards the bottom of the page under "Strategic Planning Consultation Responses".

High Rainfall Event and Flooding Incident December 2020

Further to the entry included within the above-mentioned Strategic Planning Consultation Responses document, the MLC's Planning Engineer has been consulted and provided a response on the draft Ramsey FIR, prepared by the LLFA. It is understood that the final report is due to be issued soon.

General Advice

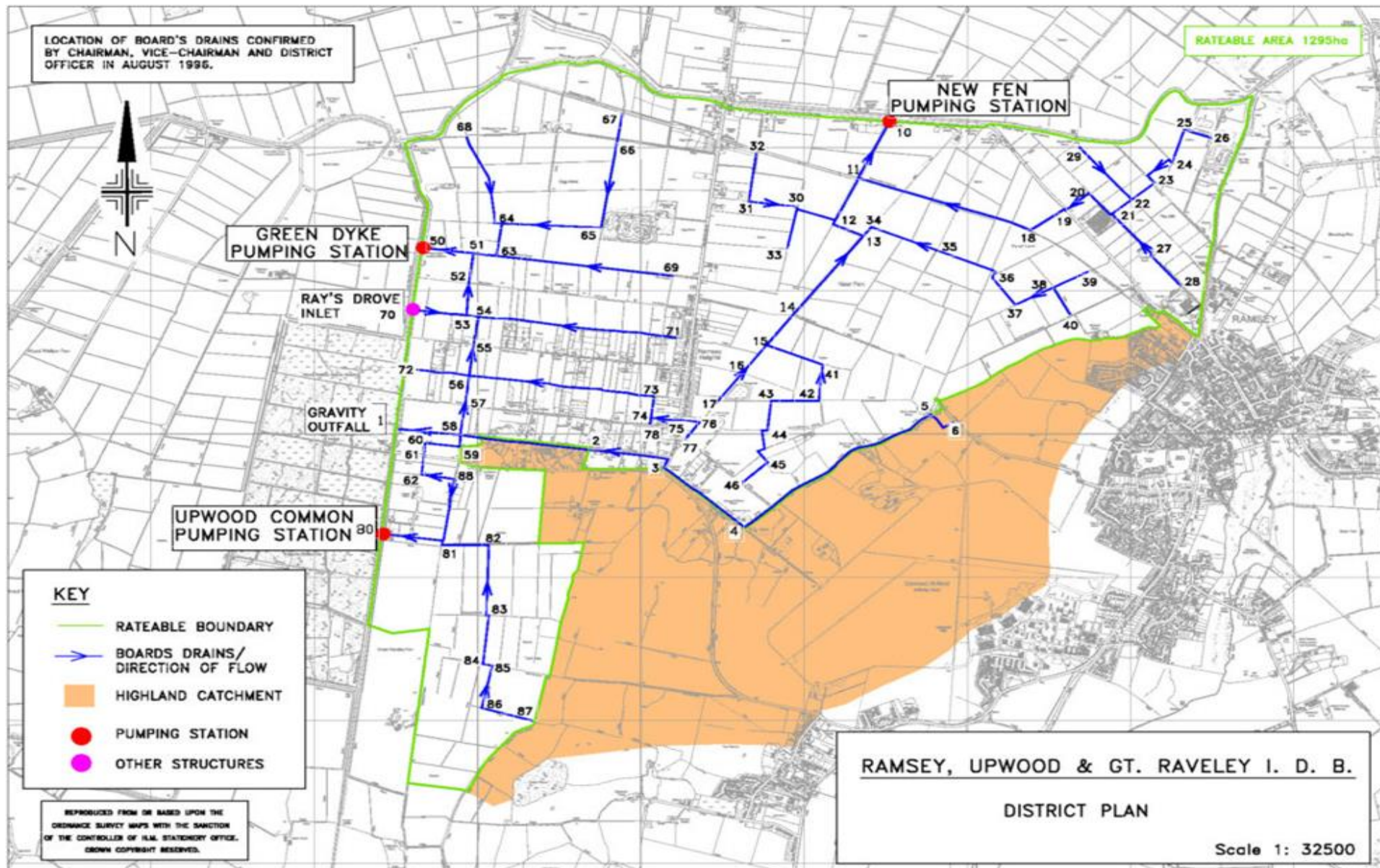
Assistance has been given, on the Board's behalf, in respect of the following:

- a) R W Blackhurst – An application for byelaw consent for the installation of 8 field underdrain outfalls into the district watercourse between Points 11 and 12 in the New Fen area was recommended for approval.
- b) Work has commenced at Ugg Mere Court Road Corner for Cadent Gas to provide protection to their gas main by constructing a cantilevered concrete slab projecting out from the end of the brick arch culvert. Upstream and downstream dams will be required in the Board's watercourse to enable works to proceed and these will be installed during May 2022.
- c) Cornwall and Son – An application for bylaw consent to fill two private watercourses and reprofile and enlarge two existing watercourses in Lotting Fen, Ramsey Heights was recommended for approval.

Consulting Engineer

9 May 2022

RUGtR(328)\Reports\April 2022



Green Dyke Pumping Station

The Chairman reported that the scheme had been identified in the EA PAFS portal which is the first step in identifying the Boards intention to seek Grant-in-Sid for the replacement of the Pumping Station.

Planning Applications

The Board noted the applications that had been received and dealt with since the last meeting of the Board.

The Engineer gave an update on the residential development by Accent Homes Ltd and a resume of the discussions with the developer which were noted by the Board.

The Engineer enquired of the Board if a suitable arrangement concerning the improvement and future maintenance could be reached, would the Board consider adopting the currently unadopted section of water course adjacent and upstream of the Tesco store. The Board considered this and the concluded that it did not wish to take on any additional responsibility for maintenance in this instance.

B.1340 Capital Improvement Programme

Members considered the Board's future capital improvement programme, viz;

Ramsey Upwood & Great Raveley Internal Drainage Board

Capital Improvement Programme (2022/2023)

		PREVIOUS YEARS	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	FUTURE YEARS	ALL YEARS
		Pre Yr 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Post Year 10	Total Expenditure
Green Dyke p/s	Pumping station replacement	0	0	1,007.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1007.0
	Pumping station pumping and control equipment replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station automatic weedscreen cleaning equipment	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station Control building refurbishment/replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station compound/surrounds improvements	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
New Fen p/s	Pumping station replacement	0	0	0.0	0.0	0.0	0.0	750.0	0.0	0.0	0.0	0.0	0.0	750.0
	Pumping station pumping and control equipment replacement	30	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	30.0
	Pumping station automatic weedscreen cleaning equipment	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station Control building refurbishment/replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station compound/surrounds improvements	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Upwood Common p/s	Pumping station replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	700.0	700.0
	Pumping station pumping and control equipment replacement	0	5	0.0	0.0	0.0	0.0	0.0	5.0	0.0	0.0	0.0	0.0	10.0
	Pumping station automatic weedscreen cleaning equipment	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station Control building refurbishment/replacement	0	0	0.0	0.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0
	Pumping station compound/surrounds improvements	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Drainage Channels	Upwood Common/Green Dyke catchment	0	0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0
	Refurbishment of inlets/outfalls	0	0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0
		30	5	1,007	0	25	0	750	5	0	0	0	700	2,522

Updated to engineers asset appraisal report

Does not include for possible subsidence works at New Fen pumping station

Identified on PAFS submission - 2020

RESOLVED

That the Capital Programme be approved in principle and kept under review.

B.1341 District Officer's Report

The Board considered the Report of the District Officer.

The District Officer reported that all drainworks in the maintenance programme had been completed. There were some issues with rubbish and very large dense reed.

The drainworks next year will be done in the New Fen part of the District and a map of the proposed works would be supplied in order that the necessary Notices could be sent to landowners.

B.1342 Conservation Officer's BAP Report

Members considered and approved the most recent BAP report, viz;

Ramsey Upwood & Great Raveley IDB

Biodiversity Action Plan Report 2021-22

Environment Act (2021) and note on 2021-22 BAP report



The new Environment Act recognises the key roles IDBs play in nature conservation (Photo: PB)

The Environment Act (2021) passed into UK law in November 2021 with the aim of protecting and enhancing our environment for future generations. The Act includes bold aims to 'halt the decline in species by 2030', improve air quality, natural habitats and how look at how resources may be better used. For Internal Drainage Boards ADA describes the Act as bringing 'impacts and opportunities' which recognise the important role IDBs have to play in some of these targets. Areas of particular interest to IDBs are:

- Biodiversity Assessment and Reporting
- Species Conservation Strategies and Protected Sites Strategies
- An Office for Environmental Protection (OEP) to uphold environmental law

Following the note in the 2020-21 report, work is underway to update IDB Biodiversity Action Plans in line with the newly available ADA guidelines. As part of this process voluntary submissions for an IDB 'Biometrics survey' were issued by ADA in autumn 2021 and were submitted on behalf of the Board by the Conservation Officer. This survey aims to gather data relevant to key targets of the Biodiversity Action Plan with a view to putting IDBs 'on the front foot' with regards future Biodiversity reporting and assessment, like that laid out in the Environment Act above.

The Conservation Officer is happy to field any questions on the subject and will continue to work with Boards on existing and future plans.

For ease of use the BAP table has been omitted from this report but is available upon request.

Ramsey Upwood & Great Raveley IDB Report Summary

Invasive Species

Azolla is present across much of the Levels this past winter and spring. Care should be taken when moving machinery between drains/catchments. No other invasive plants noted.

The mink raft on the Great Raveley Drain caught 5 mink during the last year – identifying the area as an important one for the species. Further trapping in the district is being looked at following the purchase of new rafts as part of the Cadent works on Ugg Mere Court Road.

Water Voles

The majority of drains visited by the CO in April 2022 contained frequent signs of water voles. As always, Boards are reminded to contact the Conservation Officer *before* any bank reprofiling or other works that may impact water voles take place. If unsure, please contact the Conservation Officer regardless.

Other species/issues

Sites sought within IDB districts for tree planting – contact Conservation Officer with any suggestions.

Training

No training opportunities possible in 2021 due to Covid-19 guidelines. New sessions are planned in 2022 covering two important areas of our work; it is hoped that IDBs will be able to use the opportunities to refresh their knowledge on the subjects and/or enhance the skills of contractors/staff who may not have received such training before.

~~Tuesday 22nd March 2022: Non-native species workshop. Venue: Oliver Cromwell Hotel, March. 10-1pm.~~

The culmination of our Floating Pennywort awareness project, this training morning will provide an up-to-date summary of invasive species, both flora and fauna, to look out for in the Middle Level. Guest speakers: Cliff Carson and Mike Foley. *This event has passed but the CO is happy to discuss or share presentations from it with Boards upon request.*



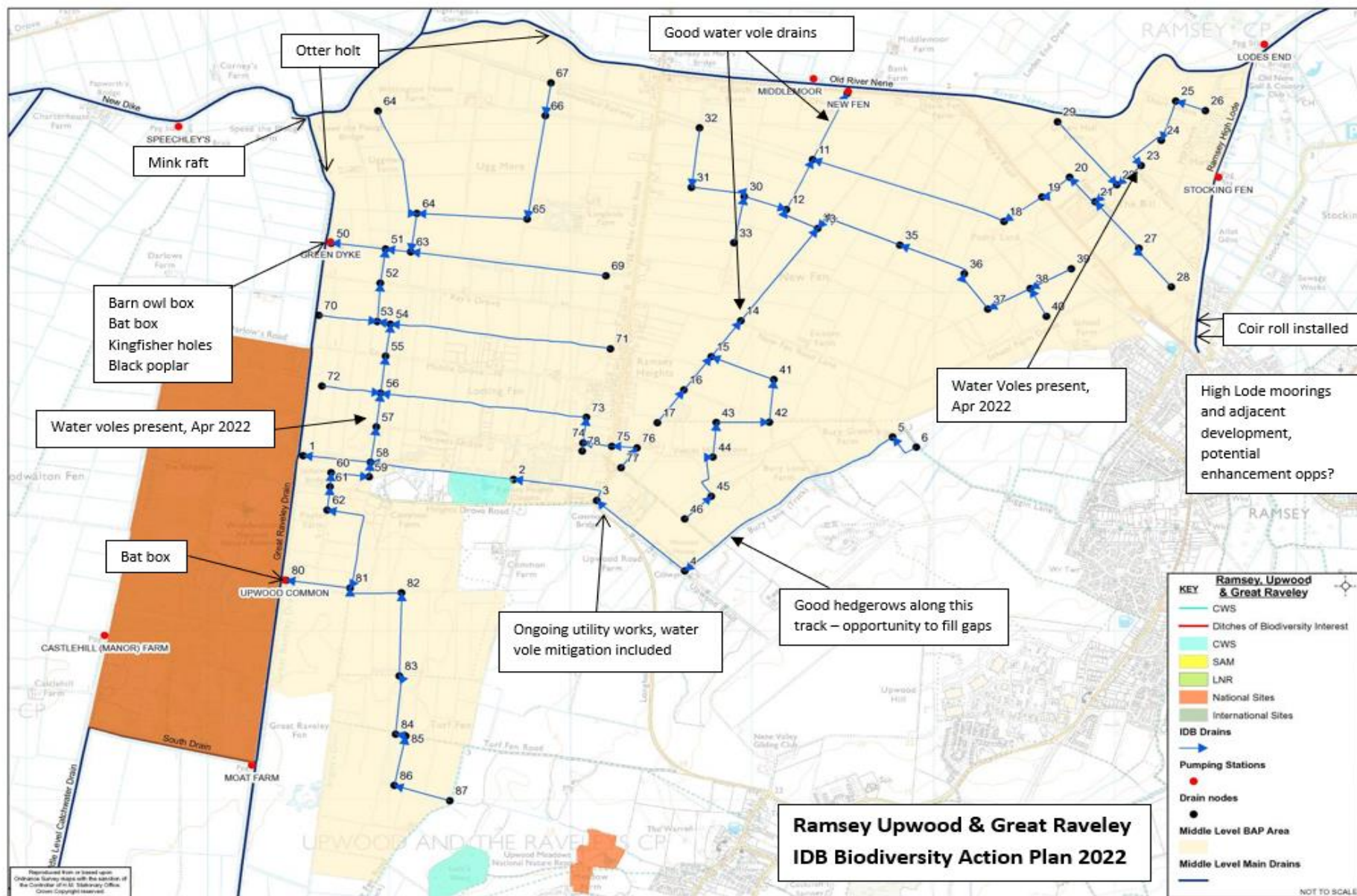
June date TBC: Water voles - ecology, legislation and mitigation: a guide for IDBs. Venue: Middle Level Offices, March (followed by visit to local drain)

This training will be led by Julia Massey CEnv MCIEEM a Principal Ecologist with many years of experience working with water voles in the fens. It will cover the key elements of the species' ecology and how it relates to the work of IDBs. Joining instructions to be sent shortly.

Peter Beckenham, Conservation Officer for Middle Level Commissioners

Above: drains in the district are typically well managed with sensitive, or rotational, cutting of marginal vegetation. Many support a variety of aquatic plants and water voles are common.

IDB Map 2021-22



B.1343 District Officer's Fee

The Board gave consideration to the District Officer's fee for 2022/2023.

RESOLVED

That the Board agreed that 4% should be added to last year's fee, so that the sum of £4,573.92 be allowed for the services of the District Officer for 2022/2023.

B.1344 State-aided Schemes

Consideration was given to the desirability of undertaking further State-aided Schemes in the District and whether any future proposals should be included in the capital forecasts provided to Defra.

RESOLVED

That no proposals be formulated at the present time.

B.1345 Environment Agency – Precept

Miss McShane reported that at the Environment Agency Flood Defence Committee meeting the Committee voted to adopt an indicative 2% increase in the precepts on Internal Drainage Boards for the next 6 years commencing from 2022/23, with the ability to revisit annually should exceptional circumstances indicate this is required. The Committee voted for a 0% increase (for exceptional circumstances) above the indicative 2% increase for the year ending 31st March 2023 - total of a 2% increase on the level of precept on Internal Drainage Boards for the year ending 31st March 2023.

The precept for 2021/2022 was £5,229.00.

B.1346 Health and Safety

Further to minute B.1318, the Chairman reported that all matters discussed at the last meeting with Cope Safety Management had been completed and the works required to clear out Green Dyke Pumping Station had been completed by the District Officer.

B.1347 Review of Internal Controls and appointment of Internal Auditor

The Board considered and expressed satisfaction with the current system of Internal Controls.

Miss McShane advised that due COVID-19 challenges the current Internal Auditor, Whiting & Partners, had been approached and asked and had agreed to extend their contract for a second year beyond the originally agreed three-year term (under the original contractual terms). It was also noted that going forward auditors be invited to tender for a five-year term, the principle being that this gave both parties certainty over a longer period. For the Boards this meant that the investment in time in getting a new auditor up to speed represented better value.

RESOLVED

That the Board approve a further one-year extension of the appointment of Whiting & Partners as Internal Auditor and to support the proposal for a five-year contract to be tendered thereafter.

B.1348 Risk Management Assessment

- a) The Board considered and expressed satisfaction with their current Risk Management Policy.
- b) The Board considered and approved the insured value of their buildings and from 1st April 2023 sums insured to be index linked, viz;

RAMSEY UPWOOD & GREAT RAVELEY IDB **INSURED VALUES OF PUMPING STATIONS**

PUMPING STATIONS

	As At 31st March 2022
New Fen Pumping Station	800,000.00
Upwood Common Pumping Station	500,000.00
Green Dyke Pumping Station	620,000.00
	<u>1,920,000.00</u>

B.1349 Exercise of Public Rights

Miss McShane referred to the publishing of the Notice of Public Rights and publication of unaudited Annual Return, Statement of Accounts, Annual Governance Statement and the Notice of Conclusion of the Audit and right to inspect the Annual Return.

B.1350 Annual Governance Statement – 2021/2022

The Board considered and approved the Annual Governance Statement for the year ended on the 31st March 2022, viz;

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

RAMSEY UPWOOD & GREAT RAVELEY INTERNAL DRAINAGE BOARD

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed		‘Yes’ means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors’ rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority’s accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

*Please provide explanations to the external auditor on a separate sheet for each ‘No’ response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

WWW.MIDDLELEVEL.GOV.UK

RESOLVED

That the Chairman be authorised to sign the Annual Governance Statement, on behalf of the Board, for the financial year ending 31st March 2022.

B.1351 Payments

The Board considered and approved payments amounting to £89,692.73 which had been made during the financial year 2021/2022, viz;

RAMSEY UPWOOD & GREAT RAVELEY INTERNAL DRAINAGE BOARD

Payments 2021/2022 (1st April 2021 - 31st March 2022)

Middle Level Commissioners - Administration charge, postages, telephone charges, stationery and Health and Safety contract	4,288.14
Middle Level Commissioners - Fees (Production of Board report, work in connection with the monitoring of the discharge chamber, planning and development applications)	818.70
Middle Level Commissioners - Dam off of pump, change bolts in pump flanges, remove dam and pump, replace low level probe and fit of new overload at Green Dyke pumping station (Accounts from Wrights Tools, Sykes and RS Components)	2,824.92
Ellingham Consulting Ltd - Assessment of post-development unattenuated flows from the site at St Mary's Road	600.00
Middle Level Commissioners - Preparation of highland water claims	34.96
Environment Agency - Precept	2,614.26
Avonmouth Engineering Services Ltd. - Removal, refurbishment and reinstallation of pump number 1 at New Fen pumping station - 20% deposit paid	5,094.00
P J Thory Ltd - Supply of asphalt planings	529.92
D C Roberts & Son - Repairs to road at both New Fen and Green Dyke pumping stations	612.00
Middle Level Commissioners - Administration charge, postages and telephone charges	3,044.16
Middle Level Commissioners - Fees (Production of Board report, work in connection with the monitoring of the discharge chamber, planning and development applications)	2,055.78
Middle Level Commissioners - Renewal of insurances	1,116.20
Middle Level Commissioners - Pumping station maintenance	483.48
Middle Level Commissioners - Credit for discharge consent application fee incorrectly charged	-515.40
PKF Littlejohn LLP - Audit Fee (2020-2021 accounts)	360.00
Environment Agency - Precept	2,614.25
Avonmouth Engineering Services Ltd. - Removal, refurbishment and reinstallation of pump number 1 at New Fen pumping station	22,206.00
L C Butler - District Officer's fee (1st April 2021 to 30th September 2021)	2,277.00
Avonmouth Engineering Services Ltd. - Additional works at New Fen pumping station to include manufacture of new pump shafts, sleeves and bearings	9,054.00
Bank charges (refunded)	6.00
Middle Level Commissioners - Internal audit fees (Whiting & Partners, 2020-2021 accounts)	558.00
Middle Level Commissioners - Pumping station maintenance	269.78
Middle Level Commissioners - Fees (Work in connection with the monitoring of discharge chamber, Green Dyke pumping station inspection and correspondence with the Environment Agency, together with planning and development applications)	1,581.76
M & C Agri Services Ltd - Flail mowing	1,368.00
E M Butler - Flail mowing	2,448.00
Davies Contracting Ltd - Drain maintenance	3,247.80
Mr R M Ames - Refund of drainage rates	37.97
Association of Drainage Authorities - Subscription 2022	685.20
Middle Level Commissioners - Pumping station maintenance	483.48
Middle Level Commissioners - Remedial health & safety works to Upwood Common pumping station	1,534.83
Middle Level Commissioners - Preparation of highland water claims	97.63
Information Commissioner - Data Protection Registration renewal	40.00
Association of Drainage Authorities (River Great Ouse branch) - Subscription 2021-2022	6.00
Middle Level Commissioners - Fees (Production of Board report, work in connection with the monitoring of the discharge chamber, meeting with District Officer, planning and development applications)	1,670.68
Middle Level Commissioners - Health and Safety re-charges for 2021-2022	480.00
Middle Level Commissioners - Contribution (Environmental Officer)	400.00
J C Roberts - Drainworks	348.00
Middle Level Commissioners - Health and Safety remedial works	1,322.82
Middle Level Commissioners - Administration charge, postages, telephone charges, stationery and Health and Safety contract	4,113.17
Middle Level Commissioners - Pumping station maintenance	483.48
L C Butler - District Officer's fee (October 2021 to March 2022)	2,121.00
Anglia Farmers - Electricity metering charges - (Green Dyke pumping station)	212.03
Anglia Farmers - Electricity metering charges - (Upwood Common pumping station)	212.03
Anglia Farmers - Electricity metering charges - (New Fen pumping station)	133.49
Anglia Farmers - Electricity data collection charges - (Green Dyke pumping station)	119.37
Anglia Farmers - Electricity data collection charges - (Upwood Common pumping station)	119.37
Anglia Farmers - Electricity supply - (Green Dyke pumping station)	1,431.47
Anglia Farmers - Electricity supply - (New Fen pumping station)	3,690.15
Anglia Farmers - Electricity supply - (Upwood Common pumping station)	358.85

89,692.73

(NB - Amounts shown include Value Added Tax)

B.1352 Annual Accounts of the Board – 2021/2022

The Board considered and approved the Annual Accounts and bank reconciliation for the year ended on the 31st March 2022 as required in the Audit Regulations, viz;

RAMSEY UPWOOD & GREAT RAVELEY INTERNAL DRAINAGE BOARD
ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021
GENERAL FUND

2021				2020			
Mar-31	Payments made during the year:-			Apr-01	Balance brought forward		175,427.51
	Precept		5,229.00	2021			
	Rates and Insurances	1,019.59		Mar-31	Rate income & Special levy	68,303.20	
	Repairs & Renewals	7,882.21			Interest on Deposit Accounts	224.94	
	Fuel	11,202.55			Development charges account	202.00	
	Drainworks	17,908.74			Highland Water contributions	7,493.53	
	Administration charge, Audit fee, printing, stationery, advertising etc	8,024.30	46,037.39		Wayleave rental	100.76	
					Consents	250.00	76,574.43
	Write Back of Provision		0.00				
	<u>Transfer to Future Works Account</u>						
	Surplus 2020/2021		25,308.04				
	Balance carried forward		175,427.51				
			<u>252,001.94</u>				<u>252,001.94</u>

BALANCE SHEET

Capital Section

Liabilities

Capital Provisions	1,770,000.00
	<u>1,770,000.00</u>

Assets

New Fen Pumping Station & Store	745,000.00
Upwood Common Pumping Station	455,000.00
Green Dyke Pumping Station	<u>570,000.00</u>
	1,770,000.00

Revenue Section

General Fund	175,427.51
Sundry Creditors	12,348.26
Development Charges Account	3,873.66
Future Works Account	67,170.44
	<u>2,028,819.87</u>

Ratepayers' Account - Arrears	3,713.53
Value added tax - Refunds due	2,388.03
Sundry Debtors	12,283.44
Balance in hand -	
Treasurer's Account	<u>240,434.87</u>
	<u>2,028,819.87</u>

RAMSEY UPWOOD & GREAT RAVELEY INTERNAL DRAINAGE BOARD

ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2022

GENERAL FUND

2022			2021		
Mar-31	Payments made during the year:-		Apr-01	Balance brought forward	175,427.51
	Precept	5,228.51	2022		
	Rates and Insurances	1,189.08	Mar-31	Rate income & Special levy	68,601.51
	Repairs & Renewals	6,401.93		Interest on Deposit Accounts	8.71
	Fuel	6,379.07		Development charges account	195.00
	Drainworks	13,580.69		Highland Water contributions	6,424.99
	Administration charge, Audit fee, printing, stationery, advertising etc	<u>7,769.95</u>		Wayleave rental	101.91
		35,320.72		Consents	100.00
					75,432.12
	Improveemnt works:			Future Works Account:	
	New Fen p/s pump overhaul	30,295.00		New Fen p/s pump overhaul	30,295.00
	<u>Transfer to Future Works Account</u>				
	Surplus 2021/2022	34,882.89			
	Balance carried forward	<u>175,427.51</u>			
		<u>281,154.63</u>			<u>281,154.63</u>

BALANCE SHEET

Capital Section

Liabilities

Capital Provisions	1,770,000.00
	<u>1,770,000.00</u>

Assets

New Fen Pumping Station & Store	745,000.00
Upwood Common Pumping Station	455,000.00
Green Dyke Pumping Station	<u>570,000.00</u>
	1,770,000.00

Revenue Section

General Fund	175,427.51
Sundry Creditors	5,431.32
Development Charges Account	3,678.85
Future Works Account	71,761.67
	<u>2,026,299.35</u>

Ratepayers' Account - Arrears	3,115.29
Value added tax - Refunds due	1,450.29
Sundry Debtors	11,858.43
Balance in hand -	
Treasurer's Account	<u>239,875.34</u>
	<u>2,026,299.35</u>

Ramsey Upwood & Great Raveley Internal Drainage Board

Summary of Bank Reconciliations as at 31st March 2022

Treasurers Account 2020/2021

1st April 2021		31st March 2021	
Balance brought forward	240,434.87	Payments made during the year	89,692.73
31st March 2022			
Receipts during the year			
Clerk's collection account	82,120.96		
Interest on deposit accounts	12.24		
	<u>82,133.20</u>	Balance carried forward	232,875.34
	<u><u>322,568.07</u></u>		<u><u>322,568.07</u></u>

Barclays Bank PLC

Clients Premium Account

Balance per Statement as at 31st March 2022	239,875.34
Less unrepresented cheques	0.00
O/S lodgement	0.00
Balance per Trial Balance	<u>239,875.34</u>

Cash balances as at 31st March 2022

Barclays Bank PLC

Clients Premium Account	239,875.34
<u>Total reconciled cash balances per accounts</u>	<u><u>239,875.34</u></u>

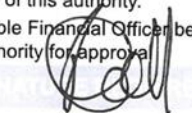
Section 2 – Accounting Statements 2021/22 for

RAMSEY UPWOOD & GREAT RAVELEY INTERNAL DRAINAGE BOARD

	Year ending		Notes and guidance
	31 March 2021 £	31 March 2022 £	
1. Balances brought forward	221,277	246,472	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	68,303	68,602	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	8,128	6,639	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	0	0	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	51,236	70,845	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	246,472	250,868	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	240,435	239,875	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	1,770,000	1,770,000	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A
			<i>The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.</i>
			<i>N.B. The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

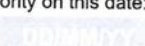
Signed by Responsible Financial Officer before being presented to the authority for approval



Date

17th APRIL 2022

I confirm that these Accounting Statements were approved by this authority on this date:



as recorded in minute reference:



Signed by Chairman of the meeting where the Accounting Statements were approved



RESOLVED

That the Chairman be authorised to sign the Return, on behalf of the Board, for the financial year ending 31st March 2022.

B.1353 Expenditure estimates and special levy and drainage rate requirements 2022/2023

The Board considered estimates of expenditure and proposals for special levy and drainage rates in respect of the financial year 2022/2023 and were informed by Miss McShane that under the Land Drainage Act 1991 the proportions of their net expenditure to be met by drainage rates on agricultural hereditaments and by special levy on local billing authorities would be respectively 50.45% and 49.55%, viz;

RAMSEY UPWOOD AND GREAT RAVELEY INTERNAL DRAINAGE BOARD
BUDGET 2022/2023

	<u>Approved budget</u> <u>2021/2022</u> £	<u>Actual</u> <u>2021/2022</u> £	<u>Budget</u> <u>2022/2023</u> £	<u>Remarks</u>
1 Rates and Insurances	1,200	1,189	1,400	A - Includes for: Inspection/monitoring - New Fen p/s 1,423 Repalce steps & path - Upwood Common p/s 2,381
2 Repairs and renewals	5,000	6,402 ^A	10,300 ^B	B - Includes provision to replace Upwood Common p/s wet well bolts 5,000
3 Fuel	6,300	6,379	10,000 ^C	C - Provision based on 5 year average plus 50% for new contract rates
4 Drainworks (including District Officer's fee)	18,000 ^D	13,581 ^E	18,100 ^D	D - Includes for :- Flail mowing 6,000 Slubbing 6,000 12,000
5 Administration charge, Health and Safety contract, Audit fee, printing, stationery, advertising, Association of Drainage Authorities subscriptions etc	8,100	7,770	8,300	E - Includes for :- Flail mowing 3,180 Slubbing 2,997 6,177
6 Environment Agency Precept	5,229	5,229	5,333	F - Includes for: Future works at pumping stations 34,883 New Fen p/s pump overhaul 30,295
7 Plant refurbishment funding	56,003	65,178 ^F	26,919 ^G	G - Includes for: Future works at pumping stations 26,619
	99,832	105,727	80,352	
LESS Government grant, Deposit Accounts interest etc	31,400	37,126 ^H	11,688 ^I	H - Include Future works a/c - New Fen pump o/h 30,295
	68,432	68,602	68,664	H - Includes for: Average highland water claim receipt Future works fund - Upwood Common works 5,000
<u>Estimated General Fund</u>				
Open balance	175,428	175,428	175,428	
Rates raised	68,432	68,602	68,664	<u>Does not include provision for replacement of Green Dyke pumping station</u>
Net expenditure	68,432	68,602	68,664	<u>Does not include for possible subsidence works at New Fen pumping station</u>
transfer of surplus		0		
Close balance	175,428	175,428	175,428	

Ramsey Upwood & Great Raveley Internal Drainage Board

Rate and levy requirements

Under Section 37 of the Land Drainage Act 1991, the appropriate proportions in which the net expenditure of the Commissioners must be borne for 2022/2023 is:-

- a) Proportion to be borne by the Agricultural Sector – 50.45%
- b) Proportion to be borne by Special levy issued to Huntingdon District Council – 49.55%.

The product of a rate of 1p in the £ on Agricultural land and buildings is £1,650.

In 2022/2023 a rate of 1p together with corresponding Special levy would raise £3,270.

Revenue balance in hand on 31st March 2022 - £175,428

The estimated net expenditure of £68,664, which does not include provision for refurbishment works at pumping stations, in 2022/2023 is equivalent to:-

- a) a rate in the £ on Agricultural land and buildings of 21.00p and
- b) a Special levy on Huntingdon District Council of £34,024

In 2021/2022 a rate of 21.00p in the £ was raised together with a Special levy of £33,766 on Huntingdon District Council.

D C THOMAS

Clerk to the Board

April 2022

RESOLVED

- i) That the estimates be approved.
- ii) That a total sum of £71,934 be raised by drainage rates and special levy.

- iii) That the amounts comprised in the sum referred to in ii) above to be raised by drainage rates and to be met by special levy are £36,290 and £35,644 respectively.
- iv) That a rate of 22.0p in the £ be laid and assessed on Agricultural hereditaments in the District.
- v) That a Special levy of £35,644 be made and issued to Huntingdonshire District Council for the purpose of meeting such expenditure.
- vi) That the seal of the Board be affixed to the record of drainage rates and special levies and to the special levy referred to in resolution (v).
- vii) That the Clerk be authorised to recover all unpaid rates and levy by such statutory powers as may be available.

B.1354 Date of next Meeting

RESOLVED

That the next Meetings of the Board be held on Thursday 5th January 2023 and Thursday 11th May 2023 (this meeting to include the annual inspection & lunch) at the Old Nene Golf and Country Club, Ramsey.

B.1355 Any Other Business

Jason Edwards Land

- a) Jason Edwards raised an issue with water levels on his land.

RESOLVED

That a site meeting be arranged with the Engineer, Vice Chairman and the District Officer.

NB: Jason Edwards declared an interest in this matter as a landowner.

- b) Councillor Clarke enquired whether he would be eligible in his own right as a land owner to be a member of the Board, rather than a Local Authority Appointed member, as he felt this would free up a place for another Appointed Member by Huntingdonshire District Council and this would assist the Board in having a quorum present at meetings.

.....
Chairman

.....
Date