

HADDENHAM LEVEL DRAINAGE COMMISSIONERS

Telephone: DD (01354) 602003

E-mail: admin@middlelevel.gov.uk
www.middlelevel.gov.uk

Middle Level Offices
85 Whittlesey Road
MARCH
Cambs
PE15 0AH

21st April 2022

PLEASE NOTE CHANGE OF TIME

Mr Chairman, Ladies and Gentlemen

Meeting of Commissioners
28th April 2022

I enclose the Agenda for the Meeting of the Commissioners to be hosted at the The Baptist Hall, Station Road, Haddenham at 7.30 pm on Thursday the 28th April 2022.

Please telephone or e-mail to confirm your attendance as soon as possible.

Yours truly

D C THOMAS

Clerk to the Commissioners

To the Haddenham Level Drainage Commissioners

A G E N D A

1. Apologies for absence

2. Declarations of Interest

Members to declare any interest relating to the agenda.

3. Confirmation of Minutes

To confirm the Minutes of the Special Meeting of the Commissioners held on the 4th November 2021.

(Copy pages 12 - 20)

4. Matters arising from the Minutes

5. Appointment of Chairman

To appoint the Chairman of the Commissioners.
(Present Chairman – M Church Esq)

6. Appointment of Vice Chairman

To appoint the Vice Chairman of the Commissioners.
(Present Vice Chairman – G L P Wilson Esq)

7. Construction of Irrigation Reservoirs – Willow Hall Farm

Further to minute C.416, the Chairman to report.

8. Ouse Washes Section 10 Reservoir Middle Level and South Level Barrier Bank Works

Further to minute C.417, the Clerk will refer to the Newsletters from the Environment Agency dated December 2021 and April 2022.

(Copy pages 21 - 24)

9. Contravention of Commissioners' Byelaws - Tree on Catchwater Bank

Further to minute C.418 - Chairman to report

10. Clerk's Report

The Clerk advises:-

i) COVID-19 Actions

That due to the risk of COVID-19 mutations appropriate measures are being put in place, revised and reviewed as per government advice and using activity-based risk assessments.

ii) Middle Level Commissioners and Administered Boards Chairs Meeting

That a seventh Chair's Meeting was held on the 2nd November 2021.

The meeting covered a wide variety of matters likely to affect IDBs. A summary of the key points and resolutions follows;

- a) The MLC Chair introduced the meeting and took the opportunity to warn those present that government were pushing for land in this area to be set aside to mitigate the impacts of climate change. In this respect there was concern that the data underpinning this move was out-of-date and inadequate and that there was a risk that no proper account would be taken of the storage effects of the land as it is currently managed compared to how it might react if managed as wetland.
- b) To better fit in with the farming calendar the annual safety audits carried out by Cope are to be moved to January and February. In response to a question from the floor, Chairs were advised that it is ultimately the Board and not the MLC's responsibility to manage safety at Board owned assets, although the MLC will assist where they can.
- c) Chairs considered that it was considered important that IDBs and the MLC have a policy on climate change. It was felt likely that this will become increasingly important as pressure mounts for action to be taken. In this respect the Clerk advised that the MLC intended to carry out a baseline assessment of its carbon footprint which would then be used to underpin plans for reductions in CO2 release and for mitigation. This model would be made available to those IDBs which wished to follow a similar path. Once what could be reasonably achieved has been defined a policy to steer implementation would be produced. Obviously, the aim will be to achieve net zero or as close to it as can be realistically and practically be achieved.
- d) The Chief Executive outlined the work of WRE, including the regional reconciliation of water supply just carried out, the proposals for two new reservoirs (one in Lincolnshire and one in Cambridgeshire) and the future plans for water security providing a 1 in 500 year level of drought tolerance for potable water supply. On this latter point he advised that he had been pushing hard for the needs of agriculture to be taken into account, noting that wet farming and environmental targets for farming would require extra water in this region. Also, he considered that separating agricultural need from environmental need was an error and failed to recognise the close tie between the two.

- e) It was reported that it seemed increasingly likely that despite lobbying MPs and Defra it will be the case from the 1st April 2022 that IDB's will lose access to red diesel for anything other than powering generators and for heating. This will increase costs and will present problems with the use of contractors who also work for agriculture which will have an exemption, hence can continue to use red diesel in plant.
- f) On member training it was agreed that the MLC would set up a Zoom type seminar running several of the ADA video training sessions back-to-back. All members of all MLC administered IDBs would be invited and attendance will be recorded. This was seen as the most efficient way of delivering the training that Defra expects members to have undertaken.
- g) For the next round of IDB meetings, the MLC website secure pages will be used for Board meeting documents. Members will be sent links to the appropriate webpage with a password. The documents can then be downloaded whenever it is convenient to do so. **MEMBERS WILL BE ENCOURAGED TO FOLLOW THIS ROUTE RATHER THAN REQUIRE PAPER COPIES OF DOCUMENTS.** In exceptional circumstances – for example for those members without email addresses - a paper copy of the relevant documents can still be printed off, bound and sent out. The use of the Microsoft Teams software is also to be explored for future years.
- h) GDPR was discussed and it was resolved that for internal matters, or where working with partner organisations all email addresses will be visible to allow members to see who has knowledge of the matter under discussion. All external communications will normally be blind copied unless there is a need to show the address or the address is already known (for example when a member is passing on a query he or she has received themselves). It was also agreed that the website could continue to show names and primary contact numbers as long as addresses were not identified.

iii) Applications for byelaw consent

That the following applications for consent to undertake works in and around watercourses has/have been approved and granted since the last general meeting of the Commissioners:-

<u>Name of Applicant</u>	<u>Description of Works</u>	<u>Date Consent Granted</u>
Mr W Dennis	Replacement culvert under road during road improvement works, to tie into existing drainage network	29 th November 2021
Civil & Fibre Ltd	Refurbishment and repairs to existing track adjacent to a Board's watercourse at Mingay Solar Farm, Twenty Pence Road, Wilburton	7 th December 2021

iv) Association of Drainage Authorities

a) Annual Conference

That the 84th Annual Conference of the Association was held on Wednesday the 10th November 2021.

The Conference was once again held virtually and was split into two parts; the Conference in the morning and AGM in the afternoon. It is expected that, whilst in future years it is hoped to return to a face-to-face format, the clear separation between conference and AGM is likely to be retained.

Speakers this year included Rebecca Row MP (Parliamentary Under Secretary of State – Defra), Dieter Helm (economist) and Lord De Ramsey (then President of ADA).

Topics covered included the challenges of climate change and the need to step up to the plate in delivering on the aim to achieve a net zero target as soon as possible, the importance of partnership working and the importance of agriculture in feeding the nation. The latter included the need to better educate the population, who clearly desire to move forward on delivering climate change and ecological objectives, but do not fully appreciate the role of agriculture, its real impacts or even properly understood where and how food is sourced. One example given that challenged a common assumption that agriculture was bad for the environment was that recent monitoring of CO2 release had shown that a well irrigated peat field of onions released less CO2 than adjacent dry grassland.

In his speech Lord De Ramsey announced that he was stepping down as President and that his place would be taken by Henry Cator. He was warmly thanked by ADA for his many years of service and was presented with a painting by an artist which it is known he admires. Henry spoke about how pleased he had been to be invited to take over the role and that he looked forward to working with ADA to meet the future challenges of the industry.

The AGM that followed gave an update on the work of ADA, noting the likelihood that, despite vigorous lobbying, the expectation was that from 1st April 2022 IDBs would no longer be able to use red diesel for anything other than heating or to run generators. This will impact on costs and will provide challenges to the continued use of agricultural contractors. The passing of the Environment Bill was touched upon which will release barriers to the formation of new IDBs and will also provide opportunities for IDBs to explore extending their boundaries if it was clearly beneficial to do so. Innes Thomason spoke on the work of ADA and the consultations ADA had responded to, including proposals to extend beaver introduction and a water abstraction licencing charging review amongst other things. Finally, it was reported that the ADA Board had agreed to a 1% rise in subscriptions for the 2022/23 year and noted that with inflationary pressures a higher increase should be expected next year.

c) Annual Conference

That the Annual Conference of the Association of Drainage Authorities will be held on Wednesday the 9th November 2022, venue yet to be announced.

d) Meeting of the River Great Ouse Branch

That the Annual Conference of the River Great Ouse branch of the Association was held on Tuesday the 1st March 2022.

This was the first face to face meeting held since the COVID-19 outbreak but the format was restricted to the AGM only. It is planned however to reintroduce the popular and useful morning workshops for 2023.

Marc Heading was reappointed as chair with Councillor Doug McMurdo as vice chair. Topics covered included unsurprisingly red diesel, and water resources/the work of WRE.

Sofi Lloyd announced that Brian Stewart and Ian Hodge from the EA had recently joined the ADA Board and that DEFRA had asked ADA to liaise with them on the implementation of schedule 3 of the Flood and Water Management Act. She was also pleased to be able to report that ADA had been instrumental in initiating an all-party parliamentary group with a remit to discuss and consider Sustainable Flood and Drainage Management.

Phil Hulme and Amanda MacLoughlan spoke on behalf of the EA covering the challenging associated with significant staff changes at the EA and noted that with the capital program for this six-year cycle being double that of the previous one this would be generating considerable additional work load.

It was advised that this coming years revenue (maintenance) budget was £5.3M which was more than the previous year but what could be delivered within this budget could be impacted by inflation.

The date of the next meeting is Tuesday 7th March 2023.

v) Environment Act

In November 2021 Defra announced that the Environment Act became law. The stated aim of this Act is to improve air and water quality, tackle waste, increase recycling, halt the decline of species, and improve the natural environment. However, the Act also includes powers (specific to IDBs) which amend the Land Drainage Act 1991, addressing the technical issue of missing or incomplete data, which is preventing existing internal drainage boards from expanding and new ones from being established. Defra have stated that they will be working on the associated secondary legislation over the coming year and will be engaging with IDBs through ADA on this.

vi) Smart Level System/District Wide Telemetry Bid

Further to minute C.388(iii) the Clerk will report that an order has been placed for two outstations for the Board's pumping stations and that the final cost to the Board will be just under £5K total (with Local Levy grant matching this). This cost includes equipment, installation and 5 years of mobile data and website hosting.

vii) National Drainage Show & Floodex 2022

That the National Drainage Show & Floodex 2022 will be held at ExCel, London on the 23rd and 24th November 2022.

viii) Red Diesel

Following extensive lobbying and the efforts of ADA, DEFRA and Treasury have softened their stance on the potential loss of access to red diesel use by IDBs. Going forward then as long as the work undertaken by the IDB can be shown to have some agricultural benefit then red diesel use can continue. The exception will be construction works and works where the sole beneficiary is an urban area.

ix) Water Resources East (WRE)

Further to minute C.388 (vii), the requested contribution from this Board for the 2021/2022 financial year is once again £125. Also, the contributions for 2022/23 had been confirmed at £125. Contributions from drainage boards within the East of England secure a direct stake in WRE and help to ensure their needs and opinions are taken into account.

A draft WRE plan went out for public consultation and responses to it were to be received by 28th February 2022. The latest news can be found by visiting www.wre.org.uk.

The Board is asked to approve this payment.

x) Anglia Farmers

The Clerk will report that following the last meeting of each Board/Commissioners the Anglia Farmers electricity contract was renewed in October 2021 for a shorter period of 6 months to 31st March 2022 and this was due to the volatile energy market at the time. As there remains an enormous amount of volatility and uncertainty surrounding energy prices and as competition is very limited, it was decided that the Commissioners and Boards should remain within the Anglia Farmers buying group at the moment as there is likely to be little scope for us to negotiate better deals. The Clerk will also report a new contract has been signed for a 12 month period to 31st March 2023 with EDF Energy through Anglian Farmers.

The Anglia Farmers Energy team does not have to commit to buying energy for years ahead at the current price levels and the flexible contract that they have to buy energy from 1st April 2022 allows them to risk manage the portfolio for their Members, which means they will be well positioned to take advantage of any energy market normalisation ahead. When market conditions have settled down/normalised the Board/Commissioners will be asked whether they wish to remain with Anglia Farmers. But this may not be for several years based upon current market assessments.

xi) Fens Biosphere

The Clerk will report that this project is on hold and will remain so unless and until Fenland District Council is prepared to engage with a redefined brief and vision for it.

11. Consulting Engineers' Report, including planning and consenting matters

a) To consider the report of the Consulting Engineers

b) Haddenham Aldreth Neighbourhood plan – Board approved the comments on Haddenham NP consultation – Chairman to report.

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12. Capital Improvement Programme

To review and approve the Commissioners' future capital improvement programme.

(Copy page 25)

13. District Work Report

- (i) The Chairman to report on works undertaken and proposed works.
- (ii) To consider future District work arrangements.

14. Conservation Officer's Newsletter and BAP Report

The Clerk to refer to the Conservation Officer's newsletter, previously circulated to members, and to consider the most recent BAP Report.

(Copy pages 26 - 29)

15. Charges for hire of plant when engaged on private work

To consider whether any revision is necessary in the Commissioners' charges for hiring plant for private work (last reviewed – April 2021):-

Atlas 360 Wheeled Excavator

Present charges - £26.00 per hour in the District) inclusive of operator's wages and
£38.50 per hour outside the District) travelling time

16. State-aided Schemes

To consider whether to undertake further State-aided Schemes and whether any future proposals should be included in the forward capital forecasts provided to the Environment Agency.

17. Environment Agency – Precept

The Clerk will report that at the Environment Agency Flood Defence Committee meeting the Committee voted to adopt an indicative 2% increase in the precepts on Internal Drainage Boards for the next 6 years commencing from 2022/23, with the ability to revisit annually should exceptional

circumstances indicate this is required. The Committee voted for a 0% increase (for exceptional circumstances) above the indicative 2% increase for the year ending 31st March 2023 - total of a 2% increase on the level of precept on Internal Drainage Boards for the year ending 31st March 2023.

The precept for 2021/2022 was £35,953.00.

18. Claims for Highland Water Contributions – Section 57 Land Drainage Act 1991

The Clerk will report that following his submission of claims for contributions the gross sum of £517.41 (£9,300.91 less £8,783.50 received on account) (inclusive of supervision) has been received from the Environment Agency for the financial year 2020/21 based on the Commissioners' actual expenditure on maintenance work for that financial year and the sum of £9,141.84 in respect of 80% of the Commissioners' estimated expenditure for the financial year 2021/22.

19. Association of Drainage Authorities Subscriptions

The Clerk will report that ADA has increased subscriptions by 1% for 2022 from £642 o £649.

20. Contribution(s) from Developers

The Clerk will report that a contribution towards the cost of dealing with the increased flow or volume of surface water run-off and treated effluent volume has been received.

(See Confidential Papers)

21. Review of District Watercourses

The Chairman to report

22. Health and Safety

Further to minute C401, Issues raised from the Annual visit from Cope on 27th October 2021, Floor tiles at Sutton PS need to be covered, machine working under electrical wires was raised and needs to be considered by board. – Chairman to report

23. Review of Internal Controls

- a) To consider the system of Internal Controls.
- b) To consider the appointment of the Internal Auditor and the proposed Audit Strategy and Audit Plan for 2023-2025.

24. Risk Management Assessment

- a) To give consideration to the Commissioners' Risk Management Policy.
- b) To review the insured value of the Commissioners' buildings.

(Copy page 30)

25. Exercise of Public Rights

The Clerk to refer to the publishing of the Notice of Public Rights and publication of unaudited Annual Return, Statement of Accounts, Annual Governance Statement and the Notice of Conclusion of the Audit and right to inspect the Annual Return.

26. Annual Governance Statement – 2021/2022

To review and complete the Annual Governance Statement.

(Copy page 31)

27. Payments 2021/2022

The Clerk to report on payments made during the financial year 2021/2022.

(Schedule page 32)

28. Annual Accounts of the Commissioners - 2021/2022

To consider the Annual Accounts and bank reconciliation for the year ended on the 31st March 2022 and the completion of Section 2 of the Annual Return as required in the Audit Regulations.

(Copy pages 33 - 40)

29. Expenditure estimates and special levy and drainage rate requirements 2022/2023

To consider estimates of revenue expenditure and levy and rate requirements in respect of the financial year 2022/2023.

(Copy pages 41 - 42)

31. Date of next Meeting

The Clerk will remind Members that the next meeting of the Commissioners will be held on Thursday the 3rd November 2022.

32. Any other business

HADDENHAM LEVEL DRAINAGE COMMISSIONERS

At a Meeting of the Haddenham Level Drainage Commissioners
hosted at the Middle Level Offices, March on Thursday the 4th November 2021

PRESENT

M Church Esq (Chairman)	J Smith Esq
G L P Wilson Esq (Vice Chairman)	N Tibbett Esq
T Chambers Esq	Cllr S Cheetham Esq
R Darby Esq	R Flint Esq
N R W Wright Esq	A R Yarrow Esq

Mr David Jordan (District Engineer) was in attendance.

Miss Lorna McShane – Solicitor and Assistant Clerk & Mr Gary Roberts – Consultant were also present

The Chairman announced that Peter Lee had died recently and that his funeral was arranged for 5th November 2021.

Apologies for absence

Apologies for absence were received from:

AW Darby Esq.	Mrs M Darby	Mrs L Flint	R Lee Esq
A Lenson Esq	P Mappledoram Esq		

C.412 Standing Orders

Miss McShane reported that ADA have obtained agreement from Defra for the flexibility which allowed the Board to choose how they wished to hold Board meetings during the pandemic to become permanent. This change will allow remote attendance or fully virtual meetings to take place in future should that best meet the Board's particular requirements at that time.

RESOLVED

That the Board approve the revised Standing Orders to allow remote attendance or fully virtual meetings to take place in the future.

C.413 Declarations of Interest

Mr W Dennis declared an interest in item 7 on the agenda.

The Chairman declared an interest in item 15 on the agenda.

C.414 Confirmation of Minutes

RESOLVED

That the Minutes of the Meetings of the Commissioners held on the 22nd April 2021 are recorded correctly and that they be confirmed and signed.

C.415 Matters arising from the minutes.

There were no matters arising from the minutes.

C.416 Construction of Irrigation Reservoirs – Willow Hall Farm

Further to minute C386, The Chairman reported that the matter had been considered by Cambridgeshire County Council Planning Committee and the application had been approved. The agreement previously drawn up had been signed by the Commissioners and William Dennis. Work was not expected to commence before the new year and that consents from the Commissioners were still required.

The Chairman also referred to traffic issues and the proposed scheme to enhance traffic calming measures in Station Road. The proposals had not yet been approved and the Chairman would attend the parish meeting when this matter was to be considered.

C.417 Ouse Washes Section 10 Reservoir Middle Level and Level South Barrier Bank works

Further to minute C.387, the Chairman referred to the Newsletter from the Environment Agency dated December 2021.

C.418 Contravention of Commissioners' Byelaws – Tree on Catchwater Bank and Review of Watercourses

Further to minute C 399, The Chairman reported that there was a tree growing on the top of the Catchwater Bank which the Commissioners had been asked to reduce the height of to prevent damage in the event of it falling. The Chairman advised that the tree was not in the ownership of the Commissioners, but a letter could be sent on behalf of the Commissioners to the land owner passing on the comments about the request to the Commissioners.

RESOLVED

That a letter be sent to the owner of the land requesting the reduction in height of the tree.
The Solicitor to check ownership of the land at the land registry.
The Chairman agreed to provide a plan showing the location of the land or details of ownership if known by the Commissioners.

C.419 Review of District Watercourses

Further to minute 400, The Chairman reported that slubbing out was needed to be carried on the dykes as they have had no maintenance or a number of years. The Fairview drain to the main drain has had maintenance work.

- 1) The Chairman also reported that three culverts between Hoghill Drove and Lakes Drove on the concrete road needed to be lowered. A quotation for these works was to be obtained from Fen Ditching.
- 2) In order to have more control over the summer level of water from Claytons Bridge, the Chairman suggested that a water control structure should be installed in the dyke by the drove, and a one-way valve between the dyke and the main drain.
- 3) The Chairman suggested that at Dairy house and the east dyke, the old concrete slacker should be removed and replaced with a pipe, which can be blocked as necessary.

RESOLVED

- 1) That a quotation be obtained from Fen Ditching for the lowering of the 3 culverts between Hoghill Drove and Lakes Drove on the concrete road.
- 2) That a water control structure be installed in the dyke by the main drain
- 3) The old concrete slacker on the dyke east of the Dairy House be removed and replaced with a pipe.

C.420 Vehicles along the banks of the Catchwater Drain

Further to minute C.411, The Chairman reported that this matter had been raised by Mr Lenson. A number of off-road vehicles were travelling along the banks of Catchwater Drain causing damage to the bank.

The Chairman advised that as the bank was a public highway, the installation of additional gates was a matter for the County Council as Highway Authority

The Chairman advised that it was proposed to arrange a site meeting to discuss the matter further and determine if it would be possible to erect another gate although this would need to be with the consent of the County Council.

C.421 Haddenham Aldreth Neighbourhood Plan

The Chairman to reported that he had received a consultation document on the Haddenham Neighbourhood Plan. With assistance from Gary Roberts Consultant Engineer, a response had been reported on behalf of the Commissioners, and this had been circulated to Commissioners prior to the meeting.

RESOLVED

That the Haddenham Level Drain Commissioners consultation response be approved and the Chairman thanked Gary Roberts for his work on the consultation document

C.422 Clerk's Report

The Clerk advises:-

i) COVID-19 Actions

That the majority of control measures have been removed now and normal office working has resumed (with the exception of trialling a degree of flexible working, which has been shown to be effective following the previous periods of enforced home working). Impacts now are largely confined to the high rates of COVID-19 illness cases in the UK.

ii) Middle Level Commissioners and Administered Boards Chairs Meeting

That a seventh Chair's Meeting was held on the 2nd November 2021.

The meeting covered a wide variety of matters likely to affect IDBs. A summary of the key points and resolutions follows;

- a) The MLC Chair introduced the meeting and took the opportunity to warn those present that government were pushing for land in this area to be set aside to mitigate the impacts of climate change. In this respect there was concern that the data underpinning this move was out-of-date and inadequate and that there was a risk that no proper account would be taken of the storage effects of the land as it is currently managed compared to how it might react if managed as wetland.
- b) To better fit in with the farming calendar the annual safety audits carried out by Cope are to be moved to January and February. In response to a question from the floor, Chairs were advised that it is ultimately the Board and not the MLC's responsibility to manage safety at Board owned assets, although the MLC will assist where they can.
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It was advised that this coming years revenue (maintenance) budget was £5.3M which was more than the previous year but what could be delivered within this budget could be impacted by inflation.

The date of the next meeting is Tuesday 7th March 2023.

C.423 Smart Level System/District Wide Telemetry Bid

Further to minute C388(iii), the Chairman reported that the Commissioners had previously agreed that a site survey should be carried out, and it was likely that the Commissioner's would proceed with the installation of the new system. The survey had not yet been carried out on behalf of the board.

C.424 National Drainage Show & Floodex 2022

That the National Drainage Show & Floodex 2022 will be held at ExCel, London on the 23rd and 24th November 2022.

C.425 Consulting Engineers' Report, including planning and consenting matters

The Chairman reported that only routine maintenance had been carried out since the last meeting, with the exception of work to the Haddenham No 1 gearbox which was removed and new seals fitted and is now back in service. Estimates for the work were received – Bedford Pumps had provided the cheapest quotation and they had carried out the work.

The weed cleaner hoses are cracked and need to be replaced, but this work has not yet been carried out.

At Sutton Gault, the gland bush packing had been replaced.

The Consulting Engineers report was noted and approved.

C.426 District Labour

District Engineer's Wage Increase – 2021/2022

Further to minute C241(i), The Commissioners gave consideration to the District Officers fee and it was reported that the District Officers wages would be increased in accordance with the Middle Level Commissioners award of 2.7%.

C.427 District Work Report

The Chairman reported that water had been available to meet all farmers needs and this had been assisted by a wet June & August.

Pumping commenced in August and this has continued as and when necessary, since August.

Work on drain maintenance and clearing started as soon as permitted on 15th July together with contract work for Over & Willingham IDB.

The Chairman advised that the Sutton Pump has a large sump in front and when water levels are low, a level of soil/silt had built up. This has always been difficult to reach with the Commissioner's machine and in the past Kelvin German had been employed with a long reach

machine to clear it, but unfortunately he has now retired. Fen Ditching have a new 14 metre machine, which has been operated by David Jordan, the District Engineer.

Work is need on the catchwater drain at Mepal, the work needed is beyond flail mowing and a quotation from a contractor is needed for this work. The rechargeable work carried out to date is £6786.00.

C.428 Health and Safety Report

The Chairman reported that the annual visit by Cope Safety Management was carried out on 27th October 2021.

At Sutton Pumping Station, Cope raised the issued of damaged floor tiles and expressed concern that the tiles may contain asbestos and discussed ways to cover the for so that the tiles were not exposed.

The only other matter of concern was the electric cables when working with the 360 machine – there was no height limiter or wire watcher fitted.

RESOLVED

That the 2 matters raised by Cope Safety Management needs to be considered and the necessary works be carried out.

C.429 Completion of the annual review 2020/2021

- a) The Commissioners considered and approved the comments of the Auditors on the Annual Return for the year ended on the 31st March 2021
- b) The Commissioners considered and approved the Audit Report of the Internal Auditor for the year ended on the 31st March 2021

C.430 Defra IDB1 Returns

Miss McShane referred to the completed IDB1 form for 2020/2021 which the board noted and approved.

C.431 Expenditure/Estimate Update

The Chairman updated the Commissioners on how the estimated expenditure for 2021/2022 compared to the actual expenditure to date, it was estimated an extra £2,000 be allowed for weather related pumping.

C.432 Dates for 2022 Meetings

RESOLVED

That the next Meetings of the Commissioners for 2022 be held as follows

- i) Thursday the 28th April 2022 – 7.30pm
- ii) Thursday the 3rd November 2022 – 7.30pm

at the Baptist Hall, Station Road, Haddenham.

C.433 Any other business

The Chairman reported on works that had been carried out by Welney on the Hundred Foot River. In the course of slubbing out, clay had been recovered from the river bed. The Environment Agency had stopped working as remedial action to the river bed was required.

Ouse Washes: Middle Level Barrier Bank raising works

December 2021

The Middle Level Barrier Bank is the bank of the Ouse Washes reservoir extending from Earith to Welmore Lake Sluice. The work we are doing is to comply with recommendations made by the reservoir Inspecting Engineer to complete the works under the Reservoirs Act 1975.

Year 5 progress

We have now finished the bank works for 2021. Once again, this year we faced a season of wet weather which has caused delays to the current construction programme. We expect to finish the overall bank raising works in 2022.

We have removed the temporary bridge at Mepal. The bridge was used during the project to avoid using local roads to deliver most of the material direct to the workforce.

We have completed the bank works between Sutton Gault and Mepal. The public footpath will remain closed to give the grass time to establish.

We have installed four of the five bird hides at the RSPB Reserve, and we will install the final bird hide during 2022. For information about using the hides over the winter please contact RSPB Ouse Washes Reserve directly.

Year 6 works

Below is the anticipated programme of work for 2022.

There is a small section of bank raising work between Welches Dam and the railway bridge to do in 2022. This will take approximately 2 weeks to complete. We will also repair any damage sustained through the winter.

- April – June Ecological surveys and grass cuts full length of the Middle Level Barrier Bank
- June Start construction of the demountable flood barrier in Welney
- June – July Haul road repairs
- July - Oct Repair any flood damage sustained during the winter
- July – Oct Finish the bank raising work between Welches Dam and the railway bridge and install the final bird hide at the RSPB Reserve.
- October Project completion with grass maintenance to continue for 2 years

During late autumn and winter the haul road floods, which restricts access for maintenance vehicles. When we carry out the haul road works, we will bring in some material to raise the haul road in sections to help alleviate the problem in the future.

We will continue to keep you updated on the progress of the project.

Public footpath and bridleway access

The following footpaths will remain closed whilst we wait for the grass to grow, the grass will be monitored throughout the winter and spring period, and we will keep you updated as to when we can open these areas.

Middle Level Barrier Bank - where it is closed?

- Sutton Gault to A142, Mepal
- A142, Mepal to Welches Dam



- Welches Dam to railway bridge
- Railway bridge to Welney

Closures are clearly signposted.

Virtual room exhibition

During June, July, and August 2021, we opened a virtual exhibition room to provide an alternative way for community members and interested parties to get an update on the project and next steps. We had over 2,000 visitors view the exhibition.

Although the exhibition was closed in August there is plenty of information accessible from our Citizen Space page on this link:

<https://consult.environment-agency.gov.uk/east-englia-c-e/ouse-washes-section-10-works/>

or click the link below to see how the Ouse Washes works:

<https://www.youtube.com/watch?v=eRFHm9n2-jY>

Other works in the Ouse Washes area

Over the winter period the Environment Agency will be undertaking periodic maintenance at Welches Dam Pumping Station which will be carried out within the site.

Only commercial vans and 4x4's will be required to carry out this work.

The pumping station will remain operational during this time.

Contact us

If you have any questions or concerns about this project, please contact our Public Liaison Officer: Monica Stonham via email ousewashesprojectea@gmail.com or call 07534 457348.

If you would like to be added to our mailing list to receive future updates about this scheme, please contact us through the email address.

Thank you for taking the time to read this update.



Stay up to date and visit our information page for the most up to date information

<https://consult.environment-agency.gov.uk/east-englia-c-e/ouse-washes-section-10-works/>

The project is being carried out by JacksonHyder on behalf of the Environment Agency with support from:



Ouse Washes

Middle Level Barrier Bank raising works

April 2022

The Middle Level Barrier Bank is the bank of the Ouse Washes reservoir extending from Earith to Welmore Lake Sluice. The work we are doing is to comply with recommendations made by the reservoir Inspecting Engineer to complete the works under the Reservoirs Act 1975.

Public drop-in event

We would like to invite you to a drop-in event to find out more about the Welney Wash Road barrier and bank raising works. You will have the opportunity to see details of the barrier and this year's bank works.

**23 April, 10am-2pm at the
William Marshall Centre
Hurn Road, Welney
Wisbech, PE14 9SD**

Covid-19 preventative measures: we will be maintaining social distance and good hygiene measures on the day to prevent covid infections. If you experience symptoms of Covid-19 we ask you to refrain from visiting us. We will be providing a link to a virtual exhibition area, that will be open for a few weeks, for the public that do not or cannot join us to view the project.

Welney demountable flood barrier update

The Welney Wash Road crosses the Ouse Washes Flood Storage Reservoir and creates a low point in the Middle Level Barrier Bank. This low point increases the flood risk to the local community and the chance of a breach in the bank if water levels were to overtop it.

As part of the bank raising work, we are doing to comply with the Reservoirs Act, we need to provide a more robust barrier on the Welney Wash Road where it intersects the Middle Level Barrier Bank. We have sourced a demountable barrier option that will provide the robust flood protection solution and will be bespoke to Welney.

Please see the dates below that have been included in the road closure application to Norfolk County Council.

Work start date: 13/06/2022

13/06/2022 to 19/07/2022 - 2-way traffic lights

20/07/2022 to 25/08/2022 - Full road closure

26/08/2022 to 16/09/2022 - 2-way traffic lights for footpath reinstatement works

We will only use the temporary traffic lights if we need to use them before the road closure depending on the work activity and room that is available, they will only be used if necessary. However, they will be required after the road closure to provide enough space to work safely to complete the works.

As stated above these dates are not yet confirmed and may be subject to change.



Floodline 0345 988 1188

Incident Hotline 0800 80 70 60

Year 6 works programme

We still have some bank raising and haul road improvement works to finish which we couldn't complete last summer because of the wet weather. This will take approximately 5 weeks to complete.

We are currently working out how best to do this work and in what sequence, but we may have to bring some material deliveries through Welney. Once our contractor has finalised their plan, we will have more information to share with you. We know this isn't ideal, but in order to finish all the construction work this summer as planned, we may have to change how we deliver the work this year. We will keep you updated.

Due to the environmental constraints on the Ouse Washes, we can only work between 15 July and 31 October. However, we are currently working with Natural England to agree on early start and extend the working window for this year. We will use this time to do winter repairs and haul road work before the main works start in July.

- April – June Ecological surveys and grass cuts full length of the Middle Level Barrier Bank
- June Start construction of the demountable flood barrier in Welney
- June – July Haul road repairs
- July - Oct Repair any flood damage sustained during the winter
- July – Oct Finish bank raising work between Welches Dam and the railway bridge and install the final bird hide at the Ouse Washes RSPB Reserve
- October Full project completion with grass maintenance to continue for 2 years

During late autumn and winter, the haul road floods, which restricts access for maintenance vehicles. When we carry out the haul road works, we will bring in some material to raise the haul road in sections to help alleviate the problem in the future.

We will continue to keep you updated on the progress of the project.

Thank you

We understand that these works will be inconvenient, and we would like to thank everyone that has engaged with us to help reduce the inconvenience. We would like to thank you for your co-operation and patience, and we will continue to work with you and the community to continue to minimise disruption.

Contact us

For questions or concerns or to be added to our mailing list about this project, please contact our Public Liaison Officer: Monica Stonham via email ousewashesprojectea@gmail.com or call 07534 457348.

Thank you for taking the time to read this update.

The project is being carried out by JacksonHyder on behalf of the Environment Agency with support from partners

Stay up to date through our information page

<https://consult.environment-agency.gov.uk/east-england-c-e/ouse-washes-section-10-works/>



Haddenham Drainage Commissioners														
Capital Improvement Programme (2022/2023)		PREVIOUS YEARS	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	FUTURE YEARS	ALL YEARS
		Pre Yr 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Post Year 10	Total Expenditure
Haddenham p/s	Pumping station replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station pumping and control equipment replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	45.0	45.0
	Pumping station automatic weedscreen cleaning equipmet	0	0	0.0	0.0	0.0	0.0	0.0	15.0	0.0	0.0	0.0	0.0	15.0
	Pumping station Control building refurbishment/replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	10.0
	Pumping station compound/surrounds improvements	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sutton p/s	Pumping station replacement	0	0	0.0	0.0	0.0	0.0	750.0	0.0	0.0	0.0	0.0	0.0	750.0
	Pumping station pumping and control equipment replacement	0	6	0.0	30.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	80.0	116.0
	Pumping station automatic weedscreen cleaning equipmet	0	0	15.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	35.0
	Pumping station Control building refurbishment/replacement	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Pumping station compound/surrounds improvements	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Plant	Ford Ranger Truck	0	0	0.0	0.0	0.0	15.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0
	Terex excavator	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	50.0	50.0
Structures	Slackers (x6)	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Drainage Channels		0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
		0	6	15	30	0	15	750	15	0	0	0	205	1,036
	Updated from engineers asset appraisal													
	Condition of piling at Sutton Gault pumping station:													
	to be monitored													

Haddenham Level DDC

Biodiversity Action Plan Report 2021-22

Environment Act (2021) and note on 2021-22 BAP report



The new Environment Act recognises the key roles IDBs play in nature conservation (Photo: PB)

The Environment Act (2021) passed into UK law in November 2021 with the aim of protecting and enhancing our environment for future generations. The Act includes bold aims to ‘halt the decline in species by 2030’, improve air quality, natural habitats and how look at how resources may be better used. For Internal Drainage Boards ADA describes the Act as bringing ‘impacts and opportunities’ which recognise the important role IDBs have to play in some of these targets. Areas of particular interest to IDBs are:

- Biodiversity Assessment and Reporting
- Species Conservation Strategies and Protected Sites Strategies
- An Office for Environmental Protection (OEP) to uphold environmental law

Following the note in the 2020-21 report, work is underway to update IDB Biodiversity Action Plans in line with the newly available ADA guidelines. As part of this process voluntary submissions for an IDB ‘Biometrics survey’ were issued by ADA in autumn 2021 and were submitted on behalf of the Board by the Conservation Officer. This survey aims to gather data relevant to key targets of the Biodiversity Action Plan with a view to putting IDBs ‘on the front foot’ with regards future Biodiversity reporting and assessment, like that laid out in the Environment Act above.

The Conservation Officer is happy to field any questions on the subject and will continue to work with Boards on existing and future plans.

For ease of use the BAP table has been omitted from this report but is available upon request.

Haddenham Level DDC Report Summary

Invasive Species

Mink raft in place off Dam Bank Drove. A large male mink was caught on 25th January – the first for the district in 17 months. This is a good result and demonstrates the effectiveness of long-term monitoring. This followed evidence of mink at Queenholme nearby.

No sign of any invasive aquatic plants during checks in early April 2022. The Chairmen and District Engineer attended an IDB training morning on the subject in March 2022.

Water Voles

As always, Boards are reminded to contact the Conservation Officer *before* any bank reprofiling or other works that may impact water voles take place. If unsure, please contact the Conservation Officer regardless.

The CO offered advice to the Board on the subject in 2021.

Other species

The District Engineer reports kingfisher and barn owl active at both IDB-provisioned sites.

Tree Planting

Sites sought within IDB districts – contact Conservation Officer with any suggestions.

Training

No training opportunities possible in 2021 due to Covid-19 guidelines. New sessions are planned in 2022 covering two important areas of our work; it is hoped that IDBs will be able to use the opportunities to refresh their knowledge on the subjects and/or enhance the skills of contractors/staff who may not have received such training before.

~~Tuesday 22nd March 2022: Non-native species workshop. Venue: Oliver Cromwell Hotel, March. 10-1pm.~~

The culmination of our Floating Pennywort awareness project, this training morning will provide an up-to-date summary of invasive species, both flora and fauna, to look out for in the Middle Level. Guest speakers: Cliff Carson and Mike Foley. *This event has passed but the CO is happy to discuss or share presentations from it with Boards upon request.*

May/June date TBC: Water voles - ecology, legislation and mitigation: a guide for IDBs.

Venue: Middle Level Offices, March (followed by visit to local drain)

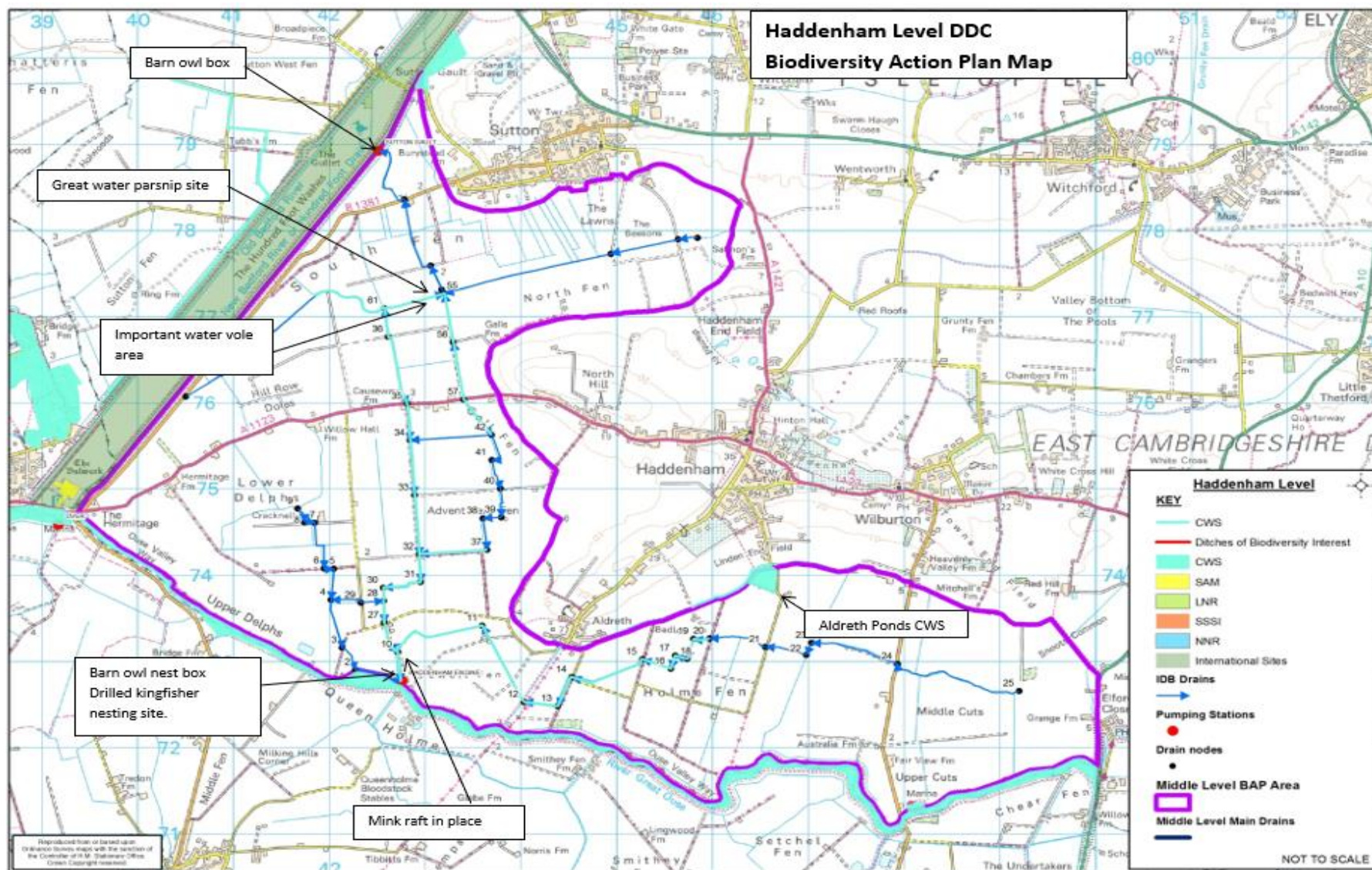
This training will be led by Julia Massey CEnv MCIEEM a Principal Ecologist with many years of experience working with water voles in the fens. It will cover the key elements of the species' ecology and how it relates to the work of IDBs. Joining instructions to be sent shortly.

Peter Beckenham, Conservation Officer for Middle Level Commissioners

Peter.beckenham@middlelevel.gov.uk

07765 597775

Haddenham Level DDC Map 2021-22



INSURED VALUE OF FIXED ASSETS

PUMPING STATIONS AND BUNGALOW

As At
31st March 2022

Haddenham Pumping Station	1,520,000.00
Sutton Gault Pumping Station	865,000.00
Bungalow	150,000.00

2,535,000.00

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

HADDENHAM LEVEL DISTRICT DRAINAGE COMMISSIONERS

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLIC ADDRESS WWW.MIDDLELEVEL.GOV.UK

HADDENHAM LEVEL DRAINAGE COMMISSIONERS	
Payments 2021/2022 (1st April 2021 - 31st March 2022)	
East Cambridgeshire District Council - Council tax for 2021/2022	1,517.69
British Telecom - Telephone charges	163.74
Middle Level Commissioners - Administration charge, postages, telephone charges, stationery and Health and Safety contract	6,808.18
Middle Level Commissioners - Supply of toeboard and piles	2,577.30
Middle Level Commissioners - Pumping station maintenance	613.82
Middle Level Commissioners - Fees (Planning & development applications)	234.30
L A Burton - Flail mowing	1,080.00
E-On Energy - Meter operator agreement	234.00
Sutton & Mepal IDB - Drain maintenance	288.00
Rampton Motors - MOT and service of AK16 WNC	474.29
Association of Drainage Authorities - Subscription 2021	770.40
British Telecom - Telephone charges	128.96
Environment Agency - Precept	17,976.70
Middle Level Commissioners - Preparation of highland water claims	62.44
E-On Energy - Meter operator agreement	120.00
Abbey Tyre Co. - Fitting of new tyre and wheel balancing	150.00
David Harrison - Supply of sticky backed rubber	39.44
Fenland Fire Appliance LLP - Servicing of fire extinguishers	102.00
Wave - Water supply charges 9th February 2021 to 8th May 2021	1,509.88
Public Works Loan Board - Loan Repayment	21,481.93
Ken Skeels - Repairs to roof on workshop at Aldreth pumping station	270.00
Middle Level Commissioners - Pumping station maintenance	624.62
British Telecom - Telephone charges	173.72
A G Wright & Son - Diesel	445.76
British Telecom - Telephone charges	153.45
Middle Level Commissioners - Road fund licences, AK16 WNC & AO19 OJO	440.00
Wave - Water supply charges 9th May 2021 to 8th August 2021	1,136.58
L A Burton - Flail mowing	2,628.00
David Harrison - Supply of 6 20mm nuts	7.20
Abbey Tyre Co. - Fitting of new tyre and wheel balancing	378.10
Middle Level Commissioners - Fees (Production of Board report, meeting at pumping station to discuss future maintenance works and replacement, planning & development applications)	796.67
Middle Level Commissioners - Renewal of insurances	3,461.20
Middle Level Commissioners - Removal of gland packing on pump at Sutton Gault pumping station	655.79
Middle Level Commissioners - Administration charge, postages and telephone charges	6,175.27
PKF Littlejohn LLP - Audit Fee (2020-2021 accounts)	720.00
L A Burton - Flail mowing	2,628.00
C W Group - Supply and replace wire ropes to weed-screen cleaner at Haddenham pumping station	1,011.60
British Telecom - Telephone charges	165.63
Michael Church - District Officer's Fees for 6 months to 30th September 2021	1,000.00
Fen Group - Drain maintenance	1,140.00
Environment Agency - Precept	17,976.70
NL Hydraulics - Supply of 20 litres of hydraulic oil	54.00
TDL Equipment - Service Atlas 140W Wheeled Excavator	1,150.72
Middle Level Commissioners - Pumping station maintenance	624.62
British Telecom - Telephone charges	153.45
Bank charges	3.00
NL Hydraulics - Supply of 10 metres of hydraulic hose	78.89
Middle Level Commissioners - Internal audit fees (Whiting & Partners, 2020-2021 accounts)	927.00
J C Beasley Plumbing - Service of boiler at bungalow	96.00
Middle Level Commissioners - Fees (Production of Board report, correspondence with Chairman regarding Castlemore Homes, planning & development applications)	249.90
645 Services Ltd - 2,500 litres gas oil	2,061.00
Public Works Loan Board - Loan Repayment	21,481.93
Middle Level Commissioners - Supply of Adblue and gas oil	1,711.19
Middle Level Commissioners - Fitting of new time clock and repairs to gearbox (Accounts from RS Components and Bedford Pumps)	5,493.07
Haddenham Baptist Church - Room hire	35.00
Water Resources East - Contribution to operating costs	150.00
David Harrison Handling Solutions -Grease gun jaw	7.82
Ken Skeels - Repairs to guttering at pumping station	288.00
Ken Skeels - Repairs to water pipe at Dam Bank	258.00
Middle Level Commissioners - Additional premium to insure hired long reach machine from Fen Group	84.00
A G Wright & Son - Diesel	472.49
British Telecom - Telephone charges	161.77
British Telecom - Telephone charges	153.45
MD Contracting & Farming Ltd - Flail mowing	483.00
Middle Level Commissioners - Preparation of highland water claims	71.92
Association of Drainage Authorities (River Great Ouse branch) - Subscription 2021-2022	36.00
Wave - Water supply charges 9th November 2021 to 8th February 2022	741.52
Middle Level Commissioners - Contribution (Environmental Officer)	467.50
Middle Level Commissioners - Health and Safety re-charges for 2021-2022	480.00
Middle Level Commissioners - Pumping station maintenance	624.62
Information Commissioners - Renewal of Data Protection registration	40.00
MD Contracting and Farming Ltd - Drain maintenance	1,080.00
Middle Level Commissioners - Fees (Production of Board report, planning & development applications)	1,075.80
L A Burton - Flail mowing	2,407.20
645 Services Ltd - 2,111 litres gas oil	2,486.97
Michael Church - District Officer's Fees for 6 months to 31st March 2022 and mileage	1,318.00
Environment Agency - Rent	1.00
David Harrison Handling Solutions - Chain lubricator, nuts and bolts	9.72
A G Wright & Son - Diesel	523.92
Middle Level Commissioners - Supply and deliver road planings (Account from D Haird)	526.50
Middle Level Commissioners - Administration charge, postages, telephone charges, stationery	6,551.12
District labour	37,126.24
Anglia Farmers - Electricity supply - (Haddenham pumping station)	15,311.34
Anglia Farmers - Electricity supply - (Sutton Gault pumping station)	12,125.32
Anglia Farmers - Electricity data collection charges - (Sutton Gault pumping station)	132.62
Anglia Farmers - Electricity data collection charges - (Haddenham pumping station)	132.62
Anglia Farmers - Electricity metering charges - (Haddenham pumping station)	210.47
	217,980.06
(NB - Amounts shown include Value Added Tax)	

HADDENHAM LEVEL DRAINAGE COMMISSIONERS
ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021
GENERAL FUND

2021				2020		
Mar-31	Expenditure during the year			Apr-01	Balance brought forward	188,358.17
	Precept		35,953.00			
	Rates, insurances, telephones	8,389.25		2021	Rate income & Special levy	187,368.76
	Repairs & Renewals	8,829.39		Mar-31	Interest on Deposit Account	474.36
	Fuel	35,222.04			Highland water contributions	10,009.41
	Contractors Charges	2,027.00			Consents	50.00
	District Labour	36,632.58			Water recharge	2,583.55
	Drainworks	15,997.63			Private works	9,947.50
	Administration charge, printing, stationery				Development Charges	41.90
	advertising, Association of Drainage					
	Authorities subscription	<u>14,374.09</u>	121,471.98		Asset Replacement Fund	0.00
	Funds raised 2020/2021		7,500.00			
	Public Works Loan Repayment -					
	Principal	31,391.05				
	Interest	<u>11,952.35</u>	43,343.40			
	Balance carried forward		<u>190,565.27</u>			
			<u>398,833.65</u>			
						<u>398,833.65</u>

HADDENHAM LEVEL DRAINAGE COMMISSIONERS
ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021
BALANCE SHEET

<u>Liabilities</u>		<u>Capital Section</u>		<u>Assets</u>	
Capital Provisions	2,119,439.39			Pumping Stations	2,225,000.00
Public Works Loan Board -				Bungalow	114,920.00
Loan outstanding	301956.6			Heavy Plant	77,583.33
				Motor Vehicles	3,793.90
				Computer Equipment	98.76
	2,421,395.99				2,421,395.99
		<u>Revenue Section</u>			
General Fund	190,565.27			Ratepayers' Account - Arrears	0.00
				Sundry Debtors	5,481.81
Asset Replacement Fund	46,101.16			Value added Tax - Refunds due	7,944.36
				Stock	1,266.88
Development Contribution Fund	796.20			Balance in hand -	
				Barclays Account	225,496.70
Sundry Creditors	22,038.46			Lloyds Accounts	19,311.34
	2,680,897.08				244,808.04
	2,680,897.08				2,680,897.08

<u>HADDENHAM LEVEL DRAINAGE COMMISSIONERS</u>										
<u>ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2022</u>										
<u>GENERAL FUND</u>										
2022						2021				
Mar-31	Expenditure during the year					Apr-01	Balance brought forward			190,565.27
	Precept			35,953.40						
	Rates, insurances, telephones		9,883.69			2022	Rate income & Special levy			187,462.53
	Repairs & Renewals		10,135.29			Mar-31	Interest on Deposit Account			183.52
	Fuel		34,127.83				Highland water contributions			9,599.33
	Contractors Charges		2,318.00				Consents			100.00
	District Labour		36,720.41				Water recharge			3,219.78
	Drainworks		13,139.72				Private works			11,658.00
	Administration charge, printing, stationery						Development Charges			66.00
	advertising, Association of Drainage						Telephone charges			28.00
	Authorities subscription		13,147.08	119,472.02						
	Funds raised 2020/2021			7,500.00						
	Public Works Loan Repayment -									
	Principal		31,942.68							
	Interest		11,021.18	42,963.86						
	Balance carried forward			196,993.15						
				402,882.43						402,882.43

HADDENHAM LEVEL DRAINAGE COMMISSIONERS
ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2022

BALANCE SHEET

Capital Section

<u>Liabilities</u>						<u>Assets</u>				
Capital Provisions				2,131,013.07		Pumping Stations				2,225,000.00
Public Works Loan Board -						Bungalow				114,920.00
Loan outstanding				270,013.92		Heavy Plant				58,187.50
						Motor Vehicles				2,845.42
						Computer Equipment				74.07
				2,401,026.99						2,401,026.99

Revenue Section

General Fund				196,993.15		Ratepayers' Account - Arrears				0.00
						Sundry Debtors				6,910.86
Asset Replacement Fund				53,601.93		Value added Tax - Refunds due				4,384.34
						Stock				2,244.00
Development Contribution Fund				3,609.75		Balance in hand -				
						Barclays Account		237,239.64		
Sundry Creditors				15,885.35		Lloyds Accounts		19,311.34		256,550.98
				2,671,117.17						2,671,117.17

Haddenham Level DC							
Reconciliation between statement of accounts and Annual Return							
Financial year ended 31st March 2022							
						Per Annual	
						Return	
Line 1	Balances brought forward						
	General Fund		190,565.27				
	Asset replacement fund		46,101.16				
	Development charges		796.20				
					237,462.63		237,463
Line 2	Rates and Special Levies						
	Agricultural rates		120,459.79				
	Special Levies		66,926.00				
	Penalty		51.74				
	Costs		25.00				
	Write-off		0.00				
					187,462.53		187,463
Line 3	Total other receipts						
	Interest						
		General fund	183.52				
		Asset replacement fund	0.77				
		Development charges	44.40				
	Discharge contribution		2,835.15				
	Consent		100.00				
	Telephone Charges Recoverable		28.00				
	Highland Water		9,599.33				
	Hire of Excavator		11,658.00				
	Re-charge of expenses		3,219.78				
					27,668.95		27,668
Line 4	Staff costs						
	Wages/salaries		27,829.25				
	National insurance contributions		2,907.88				
	Pension costs		5,983.28				
	Travelling expenses		0.00				
					36,720.41		36,720
Line 5	Loan repayments						
	PWLB - Principal		31,942.68				
	PWLB - Interest		11,021.18				
					42,963.86		42,964

Haddenham Level DC							
Reconciliation between statement of accounts and Annual Return							
Financial year ended 31st March 2022							
							Per Annual
							Return
Line 6	All other payments						
	Precept		35,953.40				
	Rates, insurances, telephones		9,883.69				
	Repairs and renewals		10,135.29				
	Fuel		34,127.83				
	Drainworks		13,139.72				
	Administration		13,147.08				
	Contractors charges		2,318.00				
					118,705.01		118,705
Line 7	Balances carried forward						
	General Fund		196,993.15				
	Asset replacement fund		53,601.93				
	Development charges		3,609.75				
					254,204.83		254,205
	Reconciliation						
	Line 1 + Line 2 + Line 3 - Line 4 - Line 5 - Line 6				254,204.83		

<u>Haddenham Level Drainage Commissioners</u>									
<u>Treasurers Account 2021/2022</u>									
1st April 2021					31st March 2022				
Balance brought forward			244,808.04		Payments made during the year			217,980.06	
31st March 2022									
Receipts during the year									
Clerk's collection account	229,494.31								
Interest on deposit accounts	228.69	229,723.00			Balance carried forward			256,550.98	
			<u>474,531.04</u>					<u>474,531.04</u>	
<u>Summary of Bank Reconciliations as at 31st March 2022</u>									
<u>Barclays Bank Plc</u>									
<u>Current Account</u>									
Balance per Statement as at 31st March 2022						244,720.90			
Less unrepresented cheques	31/03/2022	2021/90	9.72						
	31/03/2022	2021/91	523.92						
	31/03/2022	2021/92	7,077.62						
						7,611.26			
Add outstanding lodgements		29/03/2022	100,196.00	130.00					
Balance per Trial Balance						<u>237,239.64</u>			
<u>Lloyds Bank Plc</u>									
<u>Current Account</u>									
Balance per Statement as at 31st March 2022						19,311.34			
Less unrepresented cheques						0.00			
Add outstanding lodgements						0.00			
Balance per Trial Balance						<u>19,311.34</u>			
<u>Cash balances as at 31st March 2022</u>									
<u>Barclays Bank PLC</u>									
Current Account						<u>237,239.64</u>			
<u>Lloyds Bank Plc</u>									
Current Account						<u>19,311.34</u>			
<u>Total reconciled cash balances per accounts</u>						<u>256,550.98</u>			

Section 2 – Accounting Statements 2021/22 for

HADDENHAM LEVEL DISTRICT DRAINAGE COMMISSIONERS

	Year ending		Notes and guidance
	31 March 2021 £	31 March 2022 £	
1. Balances brought forward	227,698	237,463	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	187,369	187,463	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	23,164	27,668	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	36,633	36,720	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	43,343	42,964	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	120,792	118,705	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	237,463	254,205	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	244,808	256,551	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	2,489,030	2,489,030	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	301,957	270,014	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A
The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.			
N.B. The figures in the accounting statements above do not include any Trust transactions.			

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE

Date

7th APRIL 2022

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

HADDENHAM LEVEL DRAINAGE COMMISSIONERS
BUDGET PROPOSAL 2022/2023

	<u>Approved Budget</u> <u>2021/2022</u>	<u>Actual</u> <u>2021/2022</u>	<u>Budget</u> <u>2022/2023</u>	
1 <u>CHANNEL MAINTENANCE</u>	13,500	13,140 ^A	14,500	A - Includes for: Flail mowing 6,788 Planning & development consultancy fees <u>1,916</u> 8,704
2 <u>LABOUR</u>	40,750 ^B	39,038 ^B	41,800 ^B	B - Provision for District labour and District Officer
3 <u>REPAIRS AND RENEWALS</u>	12,000	10,135	18,000 ^{C -}	C - Includes provision to replace wet well bolts - Sutton Gault pumping station 6,000
4 <u>FUEL</u>	30,000	34,128	43,000 ^D	D - Provision for new contract rates at 5 year average (increased for new contract prices)
5 <u>RATES, INSURANCES & TELEPHONES</u>	10,300 ^E	9,884 ^E	11,300 ^E	E - Includes gross water charges (re-charged to 3rd party)
6 <u>ADMINISTRATION</u>	13,900 ^F	13,147 ^F	13,900 ^F	F - Includes for new Health & safety arrangements
7 <u>ASSET REPLACEMENT</u>	7,500 ^G	7,500 ^G	7,500 ^G	G - Funds raised for asset replacement fund <u>Asset replacement fund:</u> Balance at 01.04.22 53,602 Funds raised 2022/2023 7,500 Expenditure 2022/2023 <u>-6,000</u> Estimated balance at 31.03.2023 55,102
8 <u>E. A. PRECEPT</u>	35,953	35,953	36,672	
9 <u>LOAN REPAYMENT</u>	43,723	42,964	42,964	
10 <u>REPLACEMENT EXCAVATOR</u>	0	0	0	
	207,626	205,889	229,636	
<u>INCOME</u>	15,682 ^H	24,855	29,590 ^I	H - Includes for average highland water, re-charge of water usage and private works
Net Expenditure	191,944	181,035	200,047	I - Includes calculated highland water claims, re-charge of water usage and private works
Rate Requirement	37.90 p		39.50 p	Includes asset fundind for Sutton Gault p/s wet well bolts 6,000 Includes use of balances - surplus from 21/22 6,425
Rate set				
AV 506,448				
Gen. Fund balance open	190,565	190,565	196,993	
Rates raised 37.00p	187,386	187,463	200,047	
net expenditure	191,944	181,035	200,047	
adj. balances		0	-6,425	
closing balance	<u>186,007</u>	<u>196,993</u>	<u>190,568</u>	

Haddenham Level Drainage Commissioners

Rate and levy requirements 2022/2023

Under Section 37 of the Land Drainage Act 1991, the appropriate proportions in which the net expenditure of the Board must be borne for 2022//2023 are:-

- a) Proportion to be borne by the Agricultural Sector – 64.28%
- b) Proportion to be borne by Special levy issued to East Cambridgeshire District Council - 35.72%

The product of a rate of 1p in the £ on Agricultural land and buildings is £3,256

In 2022/2023 a rate of 1p together with corresponding Special levy would raise £5,064.

Revenue cash balance in hand at 31st March 2022 is - £196,993

Asset replacement fund at 31st March 2022 is £53,602.

The estimated net expenditure of £200,047 in 2022/2023 is equivalent to:-

- a) a rate in the £ on Agricultural land and buildings of 39.50p
- b) a Special levy on the East Cambridgeshire District Council of £71,448

In 2021/2022 a rate of 37.00p in the £ was set together with a Special levy of £66,926 on East Cambridgeshire District Council.

D C THOMAS

Clerk to the Commissioners

April 2022