MIDDLE LEVEL COMMISSIONERS

At a Meeting of the Middle Level Board held at the Middle Level Offices
March on Friday the 29th June 2018

PRESENT

M E Heading Esq (Chairman)
J L Brown Esq (Vice Chairman)
P W Allpress Esq
G Booth Esq
C D Boughton Esq
R C Brown Esq
D J Fountain Esq
R W Groom Esq
C F Hartley Esq
J E Heading Esq
M R R Latta Esq
S T Raby Esq
W Sutton Esq
P W West Esq
S W Whittome Esq

The Chief Executive/Chief Engineer, the Solicitor/Assistant Clerk and the Treasurer were in attendance.

Apologies for absence

Apologies for absence were received from G P Bliss Esq, The Lord De Ramsey, Councillors S Garratt and D Watt and H W Whittome Esq.

B.3471 Annual Governance Statement - 2017/2018

The Board reviewed the Annual Governance Statement for the year ended on the 31st March 2018 and their responsibility to ensure there was a sound system of Internal Control, including the preparation of the accounting statements.

The Treasurer referred to the previous audit reports, which had been discussed at previous meetings, and the review of internal controls and risk management which had been carried out, and confirmed that all notices concerning the exercise of public rights had been advertised as required

RESOLVED

That the Chairman be authorised to sign the Annual Governance Statement, on behalf of the Board, for the financial year ending 31st March 2018.

B.3472 Annual Accounts for the financial year 2017/2018

The Board considered the Annual Accounts for the financial year ended on the 31st March 2018.

The Treasurer referred to the recently issued Practitioners' guide to proper practices to be applied in the preparation of statutory Annual Accounts and Governance Statements which will apply to Annual Returns commencing on or after 1st April 2018.

He reported that the out-turn as reported in the accounts was in line with the figures reviewed at the April Board meeting and referred to the variance report and detailed the difference between the year-end accounts and forecast provided at the April Board meeting.

The Treasurer referred to the valuation of assets as shown in the Management Accounts and the Annual Return, and members reviewed and approved the budget monitoring, variance report, Bank Reconciliations and the reconciliation between the management Accounts and the Annual Return.

The Treasurer reported that the Commissioners internal auditors had carried out interim audit works throughout the year, and had reviewed the Management Accounts and Annual Return and confirmed their approval of the Annual Return.

RESOLVED

That the Annual Accounts for the year ended 31st March 2018 be approved and the Chairman be authorised to sign the Annual Return for the year ended 31st March 2018.

B.3473 Date of next Meetings

The Treasurer reminded Members that the next meetings of the Board and of the Commissioners would be held on Thursday the 1st November 2018.